



# City of Mountain View

## Agenda

### Parks and Recreation Commission and Urban Forestry Board

---

Wednesday, September 14, 2016

7:00 PM

Senior Center - 266 Escuela Avenue

---

#### 1. CALL TO ORDER

#### 2. ROLL CALL

Commissioners Thida Cornes, Katherine Naegele, Vice Chair Paul Hepfer and Chairperson Jonathan Herbach

#### 3. MINUTES APPROVAL

##### 3.1 [16-656](#) Approval of Minutes

Recommendation: That Parks and Recreation Commission approve the July 20, 2016 minutes.

Attachments: [07-20-2016 PRC Minutes](#)

#### 4. ORAL COMMUNICATIONS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Commission from acting on non-agenda items.

#### 5. UNFINISHED BUSINESS - None

#### 6. NEW BUSINESS

##### 6.1 [16-657](#) Heritage Tree Appeal-87-89 Starr Way

Recommendation: Deny the appeal and allow tree to remain.

Attachments: [Staff Report](#)

[ATT 1 - Appeal Packet](#)

**6.2**     [16-658](#)             **Review of Park Restroom Guidelines**

**Recommendation:** Continue with the existing guidelines for restroom facilities in City parks as follows:

1. The park is a neighborhood or community park a minimum of three (3) acres in size.
2. The park provides extended-stay activities such as large barbecue areas, swimming, tennis, or athletic league play.
3. If a park is jointly owned and/or jointly operated, both parties must agree on the restroom(s).
4. Restrooms meet design standards supportive of activity levels of the park.

**Attachments:**     [Staff Report](#)  
[ATT 1 - 1994 Restroom Guideline Memorandum](#)  
[ATT 2 - Parks & Open Space Plan Parks Designations \(Appendix 7\)](#)  
[ATT 3 - Parks & Open Space Plan Park Sites & Facilities \(Appendix 9\)](#)

**7. COMMISSION/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS**

No action will be taken on any questions raised by the Commission at this time.

**8. ADJOURNMENT**

Adjourn to the Regular meeting of Wednesday, October 12, 2016 at 7:00 p.m. in the Senior Center, 266 Escuela Avenue.

## **AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES**

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Commission Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the Executive Assistant at (650) 903-6400 or [community.services@mountainview.gov](mailto:community.services@mountainview.gov).
- Interested persons may review the agenda and staff reports at the City Clerk's office, 500 Castro Street, First Floor; the Friday afternoon before each meeting at 4:30 p.m. or soon thereafter; or online at <http://laserfiche.mountainview.gov/Weblink>; and they are available during each Commission meeting.

### **SPECIAL NOTICE—Reference: Americans with Disabilities Act, 1990**

- Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Community Services Department at (650) 903-6400 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use during the meeting.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.

### **ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE**

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



# City of Mountain View

Senior Center  
266 Escuela Avenue

## Minutes - Draft

### Parks and Recreation Commission and Urban Forestry Board

---

Wednesday, July 20, 2016

7:00 PM

Senior Center - 266 Escuela Avenue

---

#### 1. CALL TO ORDER

Chairperson Herbach called the meeting to order at 7:07 p.m.

#### 2. ROLL CALL

**Present** 3 - Commissioner Thida Cornes, Commissioner Helen Wolter, and Chairperson Jonathan Herbach

**Absent** 2 - Commissioner Katherine Naegele, and Vice Chair Paul Hepfer

#### 3. MINUTES APPROVAL

Commissioner Naegele arrived at 7:10 p.m.

##### Approval of Minutes

**Motion - M/S Cornes/Wolter - To approve the June 8, 2016 minutes.**

**Motion carried by the following votes:**

**Yes:** 4 - Commissioner Cornes, Commissioner Naegele, Commissioner Wolter, and Chairperson Herbach

**Absent:** 1 - Vice Chair Hepfer

#### 4. ORAL COMMUNICATIONS FROM THE PUBLIC - None

#### 5. UNFINISHED BUSINESS

##### 5.1 Heritage Tree Appeal - Middlefield Median Eucalyptus

Parks Manager Bruce Hurlburt introduced the Principal Civil Engineer Edward Arango and Edward presented the Heritage tree appeal of the center median of Middlefield Road which was tabled at the June meeting.

SPEAKING FROM THE FLOOR EXPRESSING CONCERNS AND/OR SUPPORTING:

ANTHONY WU  
VINCE LEONE  
GREG UNANGST  
ANNE GLYNN

**Motion - M/S Wolter/Naegele - To deny the appeal and allow the eucalyptus tree to be removed with the mitigation as recommended by staff.**

**Motion carried by the following vote:**

**Yes:** 4 - Commissioner Cornes, Commissioner Naegele, Commissioner Wolter, and Chairperson Herbach

**Absent:** 1 - Vice Chair Hepfer

## **6. NEW BUSINESS - None**

## **7. COMMISSION/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS**

Community Services Director gave a brief report on 2016 summer programs status and mentioned all programs did well this summer. He also informed the Commission of upcoming special events of:

- Thursday Night Live
- Movies in the Park
- Concerts on the Plaza
- 25th Anniversary of Performing Arts Center
- National Night Out

He also informed the Commission that there is no meeting in August.

Commissioner Herbach briefed the Commission of last meeting of Mayor's Quarterly Meeting with Advisory Body Members.

Commissioner Cornes expressed her concerns on dropping number of Burrowing Owls in the Shoreline, and the Community Services Director answered her questions.

Commissioner Cornes also shared her thoughts on the Magical Bridge Playground which is located in Palo Alto.

Commissioner Wolter questioned about the Burrowing Owls mitigation plan in the Shoreline fields area and housing proposal area. Commissioner Cornes answered the question.

Commissioner Naegele informed that she will not be attending the September meeting.

## 8. ADJOURNMENT

At 8:20 p.m., the Chair adjourned the meeting to the next Parks and Recreation Commission and Urban Forestry Board meeting to be held on Wednesday September 14, 2016 at 7:00 p.m. in the Senior Center, 266 Escuela Avenue.

**MEMORANDUM**

Community Services Department

**DATE:** September 14, 2016

**TO:** Urban Forestry Board

**FROM:** Jakob Trconic, Parks Section Manager  
J.P. de la Montaigne, Community Services Director

**SUBJECT:** Heritage Tree Appeal – 87-89 Starr Way

---

**RECOMMENDATION**

Deny the appeal and allow tree to remain.

**FISCAL IMPACT** – None.

**BACKGROUND**

Article II, Protection of the Urban Forest, Sections 32.22 through 32.39 of the City Code, was established to preserve large trees within the City, which are growing on private or public lands. The preservation program contributes to the welfare and aesthetics of the community and retains the great historical and environmental value of these trees. The Parks Manager, under the authority granted in the Code to the Community Services Director, has been designated as the enforcement agent in this matter. Under the Code, there are specific criteria for removal. The determination on each application is based upon a minimum of one of the following conditions. The decision maker shall consider additional criteria, if applicable, in weighing the decision to remove a Heritage tree, with the emphasis on the intent to preserve Heritage trees.

1. The condition of the tree with respect to age of the tree relative to the life span of that particular species, disease, infestation, general health, damage, public nuisance, danger of falling, proximity to existing or proposed structures, and interference with utility services.
2. The necessity of the removal of the Heritage tree in order to construct improvements and/or allow reasonable and conforming use of the property when compared to other similarly situated properties.

3. The nature and qualities of the tree as a Heritage tree, including its maturity, its aesthetic qualities such as its canopy, its shape and structure, its majestic stature, and its visual impact on the neighborhood.
4. Good forestry practices such as, but not limited to, the number of healthy trees a given parcel of land will support, the planned removal of any tree nearing the end of its life cycle, and the replacement of young trees to enhance the overall health of the urban forest.
5. Balancing criteria: In addition to the criteria referenced above which may support removal, the decision maker shall also balance the request for removal against the following which may support or mitigate against removal:
  - a. The topography of land and effect of the requested removal on erosion, soil retention, water retention, and diversion or increased flow of surface waters.
  - b. The effect of the requested removal on the remaining number, species, size, and location of existing trees on the site and in the area.
  - c. The effect of the requested removal with regard to shade, noise buffers, protection from wind damage and air pollution, and the effect upon the historic value and scenic beauty and the health, safety, prosperity, and general welfare of the area and the City as a whole.

Also, within Code Section 32.31, an appeals process has been included that states:

“Any person aggrieved or affected by a decision on a requested removal . . . may appeal the decision by filing a written notice of appeal with the city clerk stating the grounds for the appeal, and paying the requisite appeal fee, as established by council resolution, within ten (10) calendar days after the notice of the decision is posted or mailed.”

### **HERITAGE TREE REMOVAL REQUEST**

An application to remove a Heritage-sized *Cedrus deodara* (cedar) tree at 87-89 Starr Way was received on June 27, 2016. The application was submitted by Judy Wright, owner of the property. The criteria for removal listed on the original application were: “Tree is unhealthy and has been dropping large limbs on the driveway and street. It is dangerous. I will replace this tree with another tree.” Forestry Division staff reviewed the application and visited the property to evaluate the tree. The tree was posted for denial on July 7, 2016.

An appeal filed by Judy Wright was received on July 19, 2016 for the same reasons as listed on the application.

### ANALYSIS

When evaluating Heritage Tree Removal Applications, staff looks to see if the reasons for removal on the application match what is observed in the field. If the reasons meet the criteria, staff looks to see if the issues regarding the tree can be reasonably mitigated. Based on inspection and evaluation of the cedar tree, the appeal should be denied.

1. The Deodar cedar (*Cedrus deodara*) is an evergreen conifer tree that is favored for its weeping habit. It is often used as a specimen tree in parks and other large gardens and can also be used to line streets. They are fast-growing trees native to the Himalayas. In home gardens, the Deodar cedar will usually be 40' to 70' tall and 20' to 40' wide, forming into a pyramidal shape. Cedar trees can live to be over 100 years old. The tree is located away from the sewer line and water service. Staff estimates the tree to be approximately 35 years old.
2. The cedar tree (*Cedrus deodara*) has even branch spacing and is a relatively young specimen in very good health. The canopy is full when observed from below the tree. Branches are full and have dark green, healthy needles. No branch or tip die-back can be observed and all visual observations indicate a healthy tree.
3. The structure of the tree is typical of a lot of cedar trees in town with some vertical branching structures off of the main trunk. It does not have a strong single central leader, but that is common for cedar trees. Staff did not see any signs of substantial, recent branch failure in this street tree. Someone has been side trimming the front and side of the street tree, but otherwise the tree is a good specimen. Cedar trees are grown in several of our public parks. No major structural defects were noted that would indicate the tree is dangerous.

**SUMMARY**

Staff is of the opinion that this cedar tree is a healthy tree with nice branch spacing and acceptable structure. The tree does not appear to be hazardous or a danger. The tree does not fit the criteria for removal. Staff recommends the appeal be denied and the tree be allowed to remain.

JT-JPdIM/5/CSD  
221-09-14-16M-E

Attachment: 1. Appeal Packet

cc: F/c



# HERITAGE TREE

# REMOVAL

# ACTION PENDING

Location: 87/89 STARR WAY

Property Owner: JUDY WRIGHT

Type of Tree: DEODAR CEDAR

Upon the completion of a field inspection, Forestry Division staff has determined that the request to have the tree/trees removed be:

   APPROVED        X   DENIED

The following reason(s) are cited in rendering this decision:

**CONDITION OF TREE: TREE DOES NOT MEET CRITERIA FOR REMOVAL**

Any person wishing to appeal this action must file an appeal (Fee \$50) with the City Clerk's Office, 500 Castro Street, Mountain View, by 5:00 p.m., July 19, 2016 as outlined in Section 32.31 of the City of Mountain View City Code.

For further information regarding this Heritage Tree Removal Notice, contact the Forestry Division Office at (650) 903-6273

Date Posted: July 7, 2016

  
\_\_\_\_\_  
Parks Section Manager

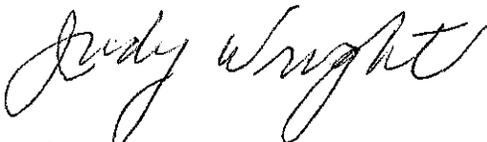
July 16,2016

City Clerk's Office  
500 Castro Street  
Mountain View, CA

Dear City Clerk's Office,

I, Judy Wright, being one of the owners of the property located at 87/89 Starr Way, would like to appeal the decision of our Heritage tree removal application which was denied for the Deodar Cedar tree.

Sincerely,

A handwritten signature in cursive script that reads "Judy Wright".

Judy Wright

**RECEIVED**  
JUL 19 2016  
**CITY CLERK**

# APPLICATION FOR HERITAGE TREE REMOVAL PERMIT

The undersigned owner of the property at 87/89 Starr Way  
Phone No. (Home) 530-226-9674 (Work) \_\_\_\_\_

hereby applies for permission to remove Heritage tree(s) as follows:  
Common Name of Tree Deodara Number of Trees 1  
Circumference of tree 54" above ground: 84"

**REASON FOR REMOVAL:** Check applicable box(es) below. There may be more than one reason.

Comments: Tree is unhealthy and has been dropping large limbs on the driveway and street which is dangerous.

- The condition of tree with respect to age of the tree relative to the life span of that particular species, disease, infestation, general health, damage, public nuisance, danger of falling, proximity to existing or proposed structures and interference with utility services. over →
- The necessity of the removal of the Heritage tree in order to construct improvements and/or allow reasonable and conforming use of the property when compared to other similarly situated properties. JUN 27 2016
- The nature and qualities of the tree as a Heritage tree, including its maturity, its aesthetic qualities such as its canopy, its shape and structure, its majestic stature and its visual impact on the neighborhood.
- Good forestry practices such as, but not limited to, the number of healthy trees a given parcel of land will support and the planned removal of any tree nearing the end of its life cycle and the replacement of young trees to enhance the overall health of the urban forest.
- BALANCING CRITERIA.** In addition to the criteria referenced above which may support removal, the decision-maker shall also balance the request for removal against the following which may support or mitigate against removal:
  - The topography of land and effect of the requested removal on erosion, soil retention, water retention and diversion or increased flow of surface waters.
  - The effect of the requested removal on the remaining number, species, size and location of existing trees on the site and in the area.
  - The effect of the requested removal with regard to shade, noise buffers, protection from wind damage and air pollution and the effect upon the historic value and scenic beauty and the health, safety, prosperity and general welfare of the area and the City as a whole.

RECEIVED

OWNER'S PRINTED NAME Judy Wright  
OWNER'S SIGNATURE Judy Wright  
MAILING ADDRESS 2578 Eastbrook Drive  
CITY Redding STATE CA ZIP 96002

**NOTE:** This form must be returned to the Forestry and Roadway Landscape Division in its entirety upon completion by the applicant. The applicant has read and is familiar with Article II, Chapter 32 of the Mountain View City Code (copy attached). In providing the information on this form, please be aware that this information is public record subject to disclosure upon request.

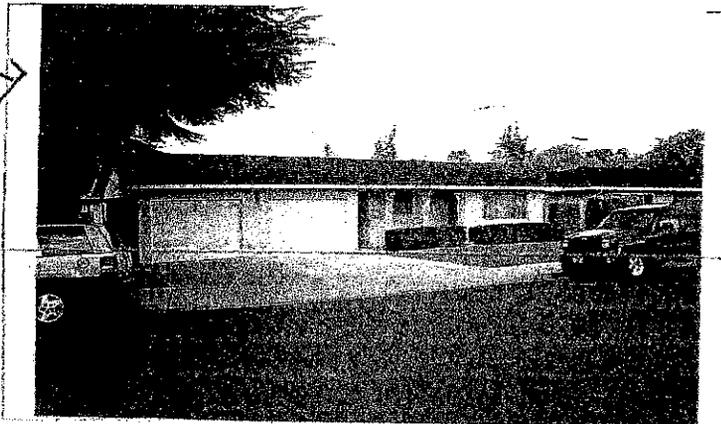
(OVER)

LOCATION: Please include sketch or attach a separate piece of paper.

URAR--6/93 SUBJECT PHOTO PAGE

Address 87 & 89 Starr Way	File No. STARRWAY
Mountain View	County
State CA	Zip Code 94040
Sender	

Decidua  
Tree →



Subject Front

Address	87 & 89 Starr Way
Design & Appeal	
Fences, Pool, etc.	
Energy Items	



Subject Rear

FOR OFFICE USE ONLY

This permit must be available at the work site at all times when the work is being done.

RECOMMEND APPROVAL

RECOMMEND DENIAL

Arborist

Date

6/30/16

APPROVED

DENIED

Forestry and Roadway Landscape Manager

Date

6/30/16

OBSERVATIONS/EVALUATION:

EFFECTIVE DATE:

(Permit expires two years from effective date.)

ACTION

DATE

CLERK

1. Applicant notified of decision by mail.
2. Notice posted on tree.
3. If no appeals, approved/denied application mailed.

_____	_____
_____	_____
_____	_____

87/89 STARR WAY  
TREE: DEODAR CEDAR

# APPEAL NOTICE

# HERITAGE TREE

The decision to deny the removal of this Heritage Tree(s) has been appealed. An appeal shall automatically stay issuance or denial of the Heritage Tree Notice to remove or deny removal of the tree(s) identified on the notice (Mountain View City Code Section 32.31). An appeal hearing will be set before the Urban Forestry Board at a later time. Notice of the date and time will be posted here when known.

This notice shall be posted until a final decision has been rendered. For information regarding the appeal, please contact the Forestry Division Office at 650-903-6273.

  
\_\_\_\_\_  
Posted By

7/20/16  
\_\_\_\_\_  
Date

City of Mountain View  
Forestry Division  
231 North Whisman Road  
P.O. Box 7540  
Mountain View, CA 94039-7540

87/89 STARR WAY  
TREE: DEODAR CEDAR

# HERITAGE TREE APPEAL NOTICE

The decision to deny the removal of this Heritage Tree(s) has been appealed. An appeal shall automatically stay issuance or denial of the Heritage Tree Notice to remove or deny removal of the tree(s) identified on the notice (Mountain View City Code Section 32.31). An appeal hearing has been set before the Urban Forestry Board for **Wednesday, September 14, 2016, time to be determined** at the Senior Center, 266 Escuela Avenue, Mountain View, California. For information regarding the appeal, please contact the Forestry Division Office at 650-903-6273.

This notice shall be posted until a final decision has been rendered.

  
\_\_\_\_\_  
Posted By

8/23/16  
\_\_\_\_\_  
Date

City of Mountain View  
Forestry Division  
231 North Whisman Road  
P.O. Box 7540  
Mountain View, CA 94039-7540

**MEMORANDUM**

Community Services Department

**DATE:** September 14, 2016

**TO:** Parks and Recreation Commission

**FROM:** Bruce Hurlburt, Parks and Open Space Manager  
J.P. de la Montaigne, Community Services Director

**SUBJECT:** Review of Park Restroom Guidelines

---

**RECOMMENDATION**

Continue with the existing guidelines for restroom facilities in City parks as follows:

1. The park is a neighborhood or community park a minimum of three (3) acres in size.
2. The park provides extended-stay activities such as large barbecue areas, swimming, tennis, or athletic league play.
3. If a park is jointly owned and/or jointly operated, both parties must agree on the restroom(s).
4. Restrooms meet design standards supportive of activity levels of the park.

**FISCAL IMPACT**

No fiscal impact; however, there is a fiscal impact of \$150,000 to \$350,000 per additional restroom unit installed. The budget for continuing operation and maintenance of restrooms is currently \$70,255 annually.

**BACKGROUND AND ANALYSIS**

The Parks and Recreation Commission (Commission) adopted restroom guidelines in 1994 (Attachment 1). These formal guidelines were adopted as an outgrowth of Commission and City Council discussions regarding the possible need for restroom facilities at Klein Mini-Park regarding its outdoor basketball play area.

Park restrooms were also discussed in a 1982 memorandum to the Council Architectural Committee regarding their placement in Cooper Park. The memorandum created the term “extended-stay facility” that defined parks with facilities that attract participants for an extended period of time, such as swimming, athletic leagues, tennis, and large barbecue activities, as appropriate for restrooms.

The Commission concluded most parks less than 5 acres generally cannot accommodate extended-stay activities and do not warrant a restroom. These smaller parks are usually located within a specific neighborhood and park users are normally within close proximity to their homes.

The Commission noted larger parks with amenities used for organized recreational activities on an ongoing basis, like soccer, baseball, tennis, and large barbecues, have restrooms to accommodate users who must travel farther and are not close to their homes. The Commission recommended a park be a minimum of 5 acres to be considered for a restroom.

Since the 1994 memorandum, the definition of a neighborhood and mini-park have been revised. The Parks and Open Space Plan defines a neighborhood park as 3 acres to 15 acres and a mini-park as up to 3 acres (Attachment 2). Staff has updated the recommendation to reflect this change in the guidelines from 5 acres to 3 acres for neighborhood parks.

### **NEIGHBORHOOD PARKS WITHOUT RESTROOMS**

At present there are three neighborhood/school parks that meet the criteria but do not have restrooms. They are Castro, Huff, and Landels (Attachment 3). Castro School is currently in design for new classrooms, with construction anticipated to begin in September 2016. The City of Mountain View has provided funding for a joint-use restroom to be located in the new facility facing the sports field. The new restrooms will be used by the school during the day and by youth sports participants after school and on weekends.

The City and school district met several years ago to discuss restrooms for Huff and Landels to accommodate youth sports activities and agreed on locations at each site. The City developed a Capital Improvement Program and began design work for stand-alone restrooms similar to the unit installed at Bubb Park. Unfortunately, the cost to get utilities to the sites proved to be prohibitive and both projects were suspended.

The City and school district have agreed to add restrooms for joint use with the construction of school amenities for Huff and Landels. The construction model will be

similar to the one piloted for Castro School and the City will provide funding for joint-use restrooms. The current schedule is for construction to begin summer 2017 and be completed summer 2018 at both sites.

### **RECENT RESTROOM DISCUSSIONS**

The issue of restrooms in parks was recently discussed during the design of Heritage Park, located at 771 North Rengstorff Avenue. The 1.2-acre mini-park is designed to be more passive in nature and includes an area for a community garden. The concern was whether gardening constitutes an extended-stay activity and whether a restroom was required for the mini-park.

Currently, the City of Mountain View operates two plot-based garden sites. The Willowgate Garden is located at the end of Andsbury Avenue and has 84 garden plots. The Senior Garden, located on Escuela Avenue, has 63 garden plots. Neither facility has restrooms, nor has this been an issue brought forward by the gardeners.

At the end of public discussion on Heritage Park, it was decided gardening did not constitute an extended-stay activity and a restroom was not required.

### **CONCLUSION**

In 1994, the Commission adopted guidelines for restroom facilities in parks. The guidelines established criteria for parks with extended-stay activities such as athletic league play, tennis, swimming, etc., to provide restrooms. These activities are generally found in larger neighborhood (3 acres to 15 acres) and community parks. Mini-parks (up to 3 acres) generally cannot facilitate extended-stay activities. Mini-parks are usually located within a specific neighborhood and park users are in close proximity to their homes.

Staff noted the definition of the size of a neighborhood park was changed from 5 acres to 3 acres in the Parks and Open Space Plan and has reflected the change in the recommendation. The restroom guidelines have proven to work well over time.

BH-JPdIM/CV/3/CSD  
231-09-14-16M-E

- Attachments:
1. 1994 Restroom Guideline Memorandum
  2. Parks and Open Space Plan Parks Designations (Appendix 7)
  3. Parks and Open Space Plan Park Sites and Facilities (Appendix 9)

# ATTACHMENT 1

## CITY OF MOUNTAIN VIEW MEMORANDUM

DATE: August 1, 1994  
TO: Parks and Recreation Commission  
FROM: Charles Gibson, Parks Manager  
SUBJECT: PARK RESTROOM GUIDELINES

---

### RECOMMENDATION

That the Parks and Recreation Commission adopt guidelines for restroom facilities in City Parks as follows:

1. The park be a minimum of five (5) acres in size.
2. The park contain extended stay activities such as swimming, tennis and athletic league play.
3. If a park is jointly owned and/or jointly operated, both parties must agree on the restroom(s).

### FISCAL IMPACT

None, however, there is a fiscal impact to the Capital Improvement Program if additional restrooms are built and to the Parks Division operating budget for continuing maintenance and operation costs.

### BACKGROUND AND ANALYSIS

There are no existing City guidelines regulating placement of restrooms in City parks. The need for these guidelines was raised by Council, as part of the 1993-1998 Capital Improvement Project hearings and was an outgrowth of a discussion regarding the placement of a restroom at Castro School Park and Playground. The issue of restroom facilities also surfaced during the Commission and Council's review of the Klein Park outdoor basketball play area.

The Environmental Management Chapter of the City's General Plan discusses open space needs, however, does not define or provide criteria for the inclusion of restrooms. The 1968 edition of the General Plan makes no mention of this topic either.

Park Restroom Guidelines  
Park and Recreation Commission  
August 1, 1994  
Page 2

A 1982 memorandum to the Council Architectural Committee (Attachment A), discussed park restrooms. This memorandum was generated in response to committee questions regarding placement of restrooms in Cooper Park. The memorandum created the term "extended stay facility"; defined as parks having facilities that attract participants for an extended time period such as swimming, athletic leagues, tennis, large BBQ activity areas, etc. Another factor to consider is the ownership of the land. Many urban parks are jointly shared by the City and a School District. In some cases, the land is solely owned by the School District.

The issue of restroom facilities in city parks should be closely evaluated to determine need, security and fiscal impact. The criteria previously mentioned (extended stay activities), should have a definite bearing on whether or not a restroom facility is included in a park. Most parks under 5 acres generally cannot facilitate extended stay recreational amenities and may therefore not warrant a restroom. Mini parks and Neighborhood parks typically fall into this category (under 5 acres), and generally do not require restrooms.

These parks are usually located close to or within a specific neighborhood with park visitors in close proximity to their homes. Parks featuring amenities or facilities that are used for organized recreational activities on an ongoing basis, such as AYSO soccer and Bobby Sox softball, typically contain restrooms in order to accommodate persons who must travel a farther distance to the site and therefore, are not in close proximity to their homes.

While restrooms serve an important function, in certain applications their inclusion in the park may not always be appropriate. Restroom structures naturally create a physical obstruction from the public view which can lead to vandalism and security problems. Further, without proper design and control, restrooms on jointly owned/operated sites (city/school parks) may also present problems with the supervision of students and non-student park users during school hours.

Long term maintenance costs are a consideration. Maintenance of park restrooms is currently done by contract at an annual cost of approximately \$18,000 (\$2,345 per restroom). These costs do not reflect materials, supplies, utilities or additional in-house maintenance costs.

An inventory of existing park amenities was conducted and a park restroom survey chart was created (Attachment B). Staff looked at the size of each park, the amenities

Park Restroom Guidelines  
Park and Recreation Commission  
August 1, 1994  
Page 3

It contained, current use of the park and factored in the "extended stay" concept. After a review of this information, it appears that District parks should always contain restroom facilities and that mini parks generally do not meet the criteria warranting a restroom. At present there are three neighborhood parks that appear to meet the guidelines (see below), however, do not have restrooms -- Bubb, Castro and Landels.

### CONCLUSION

Based on the survey results and an evaluation of existing parks/restroom relationships, the proposed guidelines provide a basis for establishing criteria for the potential inclusion of restroom facilities in City parks:

1. The park be a minimum of five (5) acres in size.
2. The park contain extended stay activities such as swimming, tennis and athletic league play.
3. If a park is jointly owned and/or jointly operated, both parties must agree on the restroom(s).

Respectfully submitted,



Charles Gibson  
Park Manager

Approved by:



David A. Muela  
Community Services Director

Attachments: 1. 1982 memorandum to Council Architectural Committee  
2. Park restroom survey

cc: SAA, f/c





DATE: July 9, 1982

TO: Council Architectural Committee

2. Need For Additional Rest Rooms In Other Parks

Unless there are major emphasis changes in several of our neighborhood parks, the only park that may need rest rooms would be Sylvan Park when it is developed. Rest rooms at this park again would depend on the type of facilities that are provided and their impact on the length of time participants would be in the park. If tennis courts and small family BBQ areas are provided, staff would recommend rest rooms.

At Stevenson Park, rest rooms have already been provided as part of the Bobby Sox snack bar facility which is very close to the proposed new tennis courts.

At Landels and Bubb parks, rest rooms are not a necessity since tennis courts, etc., are not provided. Also, during the summer, playground program rest rooms are available at the elementary school adjacent to the park.

3. Cost Of Maintenance

Those parks that have rest rooms are cleaned during the weekdays by the park crews. On weekends, most rest rooms are cleaned, opened and closed by a janitorial contractor.

Cost Breakdown Per Rest Room Facility:

Weekend cleaning, opening and closing	\$1,500
Weekday cleaning (1 hr per day x \$15.50 x 261 days)	4,045
Materials and supplies	200
<b>ANNUAL COSTS PER REST ROOM</b>	<b>\$5,745</b>

These costs do not include normal building maintenance such as painting, etc.

4. Existing Park Rest Room Facilities

Rengstorff	- 2 + (2 in Community Center + 2 in Senior Center)
Cuesta	- 2 + (1 in tennis building)
McKelvey	- 1
Whisman	- 1
Stevenson	- 1
Crittenden	- 1
Monta Loma	- 1
Cooper	- 1 (under development)

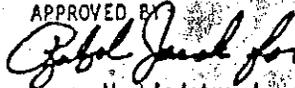
Park Rest Rooms  
July 9, 1982  
Page 3

Conclusion

Though some questions have been raised regarding the cost of construction for the rest room at Cooper Park, staff believes that they are needed at this park and are consistent with Council's endeavor to place rest rooms in other parks having similar facilities that necessitate the need for rest rooms.

  
William Stuzman

APPROVED BY

  
Bruce W. Liedstrand  
City Manager

cc: CM  
City Council  
PWB/DDCI  
MD/PS  
RD

PARK RESTROOM SURVEY (existing uses)

Park	Location	Acres	Type of Park	Baseball/Softball Field	League Play	Basketball	Football/Soccer Field	Good Ball	DDO	Child Play Equip.	Horse shoes	Picnic Tables	Swim Pool	Tennis Courts	Volley ball	Rest room	Acres of Neighborhood Pks w/restrooms	Neighborhood Pks w/o restrooms
Bubb	Barbara & Montalio	9.00	N	*	•	•	•			•	•	•			•		9	X
Castro	Toft & Latham	5.50	N			•				•				•			6.5	X
Cooper	Chesley & Yorkton	11.00	N	*	•	•	•			•				•			11	
Crittenden	Rock & Sierra Vista	15.00	N	*	•	•	•			•				•			15	
Cuesta	Cuesta & Grant	32.00	D						R	•	•			•				
Dana	Dana and Shoreline	0.50	M							•			•				6	
Eagle	Church & Shoreline	5.00	N							•								
Fairmont	Fairmont & Dush	0.34	M							•								
Gemello	Marich & Solana	0.47	M							•								
Jackson	Jackson & Sierlin	0.84	M							•								
Klein	Ortega & California	1.00	M			•				•					•		10	X
Landels	Dana & Calderon	10.00	N	*	•	•	•			•							5	
McKelvey	Miramonte & Park	5.00	N	*	•					•							7	
Monta Loma	Thompson & Laura	7.00	N	*	•	•				•							5	
Pioneer	Church & Castro	5.00	N						R	•		•	•	•	•			
Rengstorff	Rengstorff & Central Exp.	27.00	D	*						•								
Rex Manor	Farley & Central Exp.	1.00	M							•								
San Veron	San Veron & Middlefield	2.00	M			•				•				•			12	
Stevenson	San Luis & San Pierre	12.00	N	*	•	•	•			B	•	•		•	•		9	
Sylvan	Sylvan & Devoto	9.00	N							•								
Thaddeus	Middlefield & Independenc	0.68	M							•								
Varsity	Duke & Jefferson	0.45	M							•				•	•			
Whisman	Easy & Middlefield	12.00	N	*	•	•	•			B	•	•		•	•		12	
TOTAL ACRES 172.78																	5.9	Avg Size Neigh. Pk

LEGEND: M Mini Park  
 N Neighborhood/Athletic Park  
 D District Park  
 R Reservable BBO Area  
 B BBO Grills  
 Extended Stay Use

# ATTACHMENT 2

## APPENDIX 7

### CITY OF MOUNTAIN VIEW – PARKS DESIGNATIONS

Component	Use	Service Area	Desirable Size	Desirable Site Characteristics
Mini-Park	Specialized facilities that serve a concentrated or limited population or specific groups such as children or senior citizens.	Serves residents within one-half mile.	Up to 3 acres	Within neighborhoods and in close proximity to apartment complexes, townhouse developments or housing for the elderly.
Neighborhood Park	A higher-intensity recreation area providing play areas as well as open turf for athletics.	Serves residents within one mile.	3 to 15 acres	Suited for more intense use. Easily accessible to neighborhood population—geographically centered with safe walking and bike access. May be developed as a school/park facility.
Community Park and/or Recreational Facility	Areas of diverse environmental quality. May include areas suited for intense recreational facilities such as athletic complexes and large swimming pools. May be an area of natural quality for outdoor recreation such as walking, viewing, sitting, and picnicking. May be any combination of the above, depending upon site suitability and community need.	Serves the entire City.	15 to 50 acres (Acreage refers to parks only, not including recreational facilities which may vary in size.)	May include natural features such as water bodies and areas suited for intense use; accessible to the community by walking, biking, or driving.
Regional Park	Area of natural or ornamental quality for outdoor recreation such as picnicking, boating, fishing, swimming, camping, and trail uses; may include play areas.	Serves a population beyond the City limits.	Over 50 acres	Contiguous to or encompassing natural resources; accessible to the community by walking, biking, or driving.

APPENDIX 9  
PARK SITES AND FACILITIES

ATTACHMENT 3

PARK SITES AND FACILITIES		Auditorium	Barbecue Facilities	Barbecue Facil. Group	Baseball Field	Basketball Court	Bocci Ball Court	Children's Play Equip.	Community Garden	Environmental Area	Football/Soccer Field	Gymnasium	Horseshoe Area	Indoor Activities	Meeting Rooms	Nature Preserve	Off-leash Dog Site	Passive Area	Picnic Area	Restrooms	Softball Field	Swimming Pool	Tennis Courts	Trail Access	Outdoor Volleyball	Plaza/Concrete pad	Water Slide	Skate Park	Batting Cage	Bicycle Racks	Track	Sailing Lake	Golf Course					
Bubb School/Park			■																																			
Castro School/Park																																						
Charleston Park																																						
Chetwood Park																																						
Civic Center Plaza																																						
Centennial Plaza																																						
Cooper Park																																						
Creekside Park																																						
Crittenden School/Whisman Sports Center																																						
Cuesta Park			■																																			
Dana Park																																						
Deer Hollow Farm																																						
Del Medio Park																																						
Dog Park																																						
Devonshire Park																																						
Eagle Park/Pool																																						
Fairmont Park																																						
Gemello Park																																						
Graham School/MV Sports Pavilion																																						
Huff School/Park																																						
Jackson Park																																						
Klein Park																																						

## PARK SITES AND FACILITIES

	Auditorium	Barbecue Facilities	Barbecue Facil. Group	Baseball Field	Basketball Court	Bocci Ball Court	Children's Play Equip.	Community Garden	Environmental Area	Football/Soccer Field	Gymnasium	Horseshoe Area	Indoor Activities	Meeting Rooms	Nature Preserve	Off-leash Dog Site	Passive Area	Picnic Area	Restrooms	Softball Field	Swimming Pool	Tennis Courts	Trail Access	Outdoor Volleyball	Plaza/Concrete pad	Water Slide	Skate Park	Batting Cage	Bicycle Racks	Track	Sailing Lake	Golf Course
Landels School/Park				■	■		■			■																						
Magnolia Park							■									■	■															
Mariposa Park																																
McKelvey Park				■																												
Mercy-Bush Park																																
Monta Loma School/Park				■	■																											
Mountain View High School					■																											
Mountain View Senior Center	■																															
Pioneer Park																																
Rengstorff Park/Community Center		■			■																											
Rex Manor Park							■																									
San Veron Park										■																						
Shoreline at Mountain View																																
Senior Garden																																
Sierra Vista Park																																
Slater School/Park					■																											
Springer School					■																											
Stevenson Park					■																											
Sylvan Park				■																												
Teen Center																																
Thaddeus Park																																
Varsity Park																																
Whisman School/Park				■	■																											
Willowgate Garden																																