



CITY OF MOUNTAIN VIEW

LIBRARY BOARD

MINUTES

REGULAR MEETING - MONDAY, APRIL 25, 2016
GOSSAMER CONFERENCE ROOM - 585 FRANKLIN STREET
7:30 P.M.

1. **CALL TO ORDER**

The meeting was called to order at 7:31 p.m.

2. **ROLL CALL**

Present— Trustees Sheetal Shah, Randall Stock, Vice Chair Paul Donahue, and Chair Max Beckman-Harned.

Also Present— Rosanne Macek, Library Services Director.

3. **MINUTES APPROVAL**

Motion— M/S Donahue/Stock—Carried 4-0—To approve the minutes of the March 21, 2016 meeting.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**—None.

5. **UNFINISHED BUSINESS**

5.1 **NARRATIVE BUDGET**

The items related to the Library in the narrative budget were discussed and the entire Narrative Budget will be discussed by the City Council on April 26.

5.2 **BENCHMARK REPORT**

Motion— M/S Donahue/Shah—Carried 4-0—To approve the Benchmark Report.

5.3 COMPUTER AND NETWORK USE POLICY

Several changes were suggested. It was noted that the \$5 charge for extra computer time would need to be removed if this is approved by the City Council in June as part of the budget adoption. It was also noted that this would need to be updated in the chart in the Library Card and Borrowing Policy.

6. **NEW BUSINESS** – None.

7. **LIBRARY BOARD/STAFF COMMENTS, QUESTIONS, AND REPORTS**

Chair Beckman-Harned asked if Library notices could be sent via text message.

Vice Chair Donahue gave a brief report from the Mayor's meeting with boards and commissions.

Trustee Stock described the Sunnyvale Library computer system that gives extra time if there are available computers.

Suggestions were made about Library public relations and notifying the public about major changes like the HVAC and Sunday hours.

Director Macek presented the Library report.

8. **DONATIONS** – None.

9. **AGENDA SETTING/PLANNING**

- Budget
- June meeting schedule
- Consider changing meeting location to Gossamer Conference Room
- Annual work plan
- Computer and Network Use Policy

10. **ADJOURNMENT**

The meeting was adjourned at 8:54 p.m.

Respectfully submitted,

Rosanne M. Macek, Secretary
Library Board

RMM/TG/3/LIB
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