



**BICYCLE/PEDESTRIAN ADVISORY
COMMITTEE**

AGENDA

REGULAR MEETING - WEDNESDAY, JUNE 24, 2015
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL** – Committee members Marc Roddin, Kalyanaraman Shankari, Greg Unangst, and Vice Chairperson Bruce England.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

4. **MINUTES APPROVAL**

Minutes for the April 29, 2015 meeting have been delivered to Committee members and copies posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

6.1 **ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON –
REMAINDER OF 2015 CALENDAR YEAR**

Overview:

The Committee will elect a Chairperson and Vice Chairperson for the remaining 2015 calendar year and discuss related topics.

Recommendation:

Elect a Chairperson and Vice Chairperson for the remaining 2015 calendar year.

6.2 TRAFFIC ENGINEER UPDATE

Overview:

The Committee will receive an update from the City's Traffic Engineer regarding current and recently completed bicycle and pedestrian improvement projects and provide input regarding bicycle/pedestrian issues.

Recommendation:

Receive update from the City's Traffic Engineer and provide input regarding bicycle/pedestrian issues.

6.3 IMPROVEMENTS TO WEST MIDDLEFIELD ROAD/INDEPENDENCE AVENUE AND THADDEUS DRIVE

Overview:

The Committee will receive a presentation and provide input regarding the proposed crosswalk improvements at West Middlefield Road/Independence Avenue and Thaddeus Drive intersection, funded by Fiscal Years 2013-14 and 2014-15 Transportation Development Act (TDA) Article 3 Funding.

Recommendation:

Provide input on the proposed crosswalk improvements at West Middlefield Road/Independence Avenue and Thaddeus Drive.

6.4 APPOINTMENT TO THE SANTA CLARA VALLEY TRANSPORTATION AUTHORITY BICYCLE & PEDESTRIAN ADVISORY COMMITTEE

Overview:

The Committee will discuss and provide input on the Mountain View B/PAC appointment to serve on the VTA BPAC.

Recommendation:

Forward a recommendation to the City Council for the appointment of a City Bicycle/Pedestrian Advisory Committee (B/PAC) member as Mountain View's representative to the Santa Clara Valley Transportation Authority Bicycle & Pedestrian Advisory Committee for the remainder of a two-year term ending June 30, 2016.

6.5 FISCAL YEAR 2014-15 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN UPDATE

Overview:

The Committee will review the Fiscal Year 2014-15 B/PAC Work Plan and provide updates on their recent activities.

Recommendation:

None.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS

No action will be taken on any questions raised by the Committee at this time.

7.1 STAFF COMMENTS

7.2 COMMITTEE COMMENTS

8. SET DATE AND TIME FOR NEXT MEETING

Wednesday, August 26, 2015 B/PAC Meeting at 6:30 p.m.

9. CALENDAR

Wednesday, September 30, 2015 B/PAC Meeting

Wednesday, October 28, 2015 B/PAC Meeting

Wednesday, November 18, 2015 B/PAC Special Meeting

10. ADJOURNMENT

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the Public Works Department at (650) 903-6311.
- Interested persons may review the agenda and staff reports at <http://laserfiche.mountainview.gov/Weblink/Browse.aspx?startid=65710&dbid=0> and the Public Works Department counter beginning at 5:00 p.m. the Friday evening before each regular meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Public Works Department at (650) 903-6311 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE –** Any writings or documents provided to a majority of the Bicycle/Pedestrian Advisory Committee regarding any item on this agenda will be made available for public inspection in the Public Works Department, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



DRAFT
BICYCLE/PEDESTRIAN ADVISORY
COMMITTEE

MINUTES

REGULAR MEETING - WEDNESDAY, APRIL 29, 2015
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

Chairperson Purdon called the meeting to order at 6:30 p.m.

2. **ROLL CALL**

Members Present: Committee members Marc Roddin, Kalyanaraman Shankari, Greg Unangst, Vice Chairperson Bruce England (arrived at 6:32 p.m.), and Chairperson Simon Purdon.

Staff Members Present: John Marchant, Recreation Manager; Jacqueline Solomon, Assistant Public Works Director; Linda Forsberg, Transportation and Business Manager; and Helen Kim, Transportation Planner.

Public Present: Thirteen (13) members of the public were present.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

- Jeral Poskey shared information regarding the bicycle-/pedestrian-related improvements proposed in Google's recent development application.
- Valerie Fenwick shared bicycle-/pedestrian-related concerns regarding the new sidewalk on Central Expressway and Castro Street/Central Expressway/Moffett Boulevard intersection.
- Jenn Bernat shared concerns for students biking on Dana Street to Landels School.
- John Scarboro announced the Environmental Planning Commission is working on the appointment of a liaison to report to the Bicycle/Pedestrian Advisory Committee (B/PAC).

- Cherie Walkowiak shared information regarding the May 23, 2015, Bike to Shop Day event.
- Kathy Stiles shared concerns regarding the El Monte Avenue/Springer Road intersection for students walking/biking to Almond Elementary School and Los Altos High School.
- Serge Bonte shared concerns regarding the El Monte Avenue/Springer Road intersection for students walking/biking to Almond Elementary School and Los Altos High School.

4. **MINUTES APPROVAL**

Motion – M/S England/Unangst – Carried 5-0 – Approve the minutes of the March 25, 2015 meeting.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

6.1 **15 MPH SPEED LIMIT – CITY TRAILS**

The Committee received a verbal report from Community Services Department staff that discussed and provided input regarding a proposed 15 mph speed limit on all City trails, including a one-year trial period to allow electric-assistive mobility devices, nonmotorized skateboards, and motorized skateboards.

SPEAKING FROM THE FLOOR WITH SUPPORT AND/OR RECOMMENDATIONS

- John Carpenter
- Jenn Bernat
- Jeral Poskey
- Serge Bonte
- John Scarboro
- Valerie Fenwick
- Katie Ferrick

6.2 FISCAL YEARS 2015-16 THROUGH 2019-20 CAPITAL IMPROVEMENT PROGRAM

The Committee discussed and provided input on the following potential bicycle-/pedestrian-related projects to be included as part of the City's Fiscal Years 2015-16 through 2019-20 Capital Improvement Program (CIP):

- Bike/Pedestrian Major Project Placeholder (\$1.0M)
- Latham/Church Bike Boulevard Study (\$130,000)
- Castro/Moffett/Central Intersection Near-Term Improvements (\$1.7M)
- Transit Center Master Plan (\$1.0M)
- Rengstorff Grade Separation Environmental Clearance (\$1.0M)
- Calderon Avenue Bike Lane – Phase 1 (Villa to Mercy) (\$250,000)

SPEAKING FROM THE FLOOR WITH SUPPORT, QUESTIONS AND/OR RECOMMENDATIONS

- Serge Bonte
- Kim Thompson, Graham Middle School Principal
- Kalyanaraman Shankari
- Valerie Fenwick

It was the consensus of the Committee that all six bicycle-/pedestrian-related projects should be included as part of the City's Fiscal Years 2015-16 through 2019-20 CIP.

6.3 BICYCLE TRANSPORTATION PLAN UPDATE

The Committee discussed and provided input on the Draft Recommended Improvements and Draft Funding and Implementation Chapters of the Bicycle Transportation Plan (BTP) Update currently under way.

SPEAKING FROM THE FLOOR WITH SUPPORT AND/OR RECOMMENDATIONS

- Serge Bonte
- Jeral Poskey
- John Scarboro
- Cherie Walkowiak

6.4 **2014-15 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN UPDATE**

The Committee reviewed the Fiscal Year 2014-15 B/PAC Work Plan and provided updates on their recent activities.

SPEAKING FROM THE FLOOR WITH INFORMATION

- Pat Hines, Safe Moves

6.5 **DRAFT FISCAL YEAR 2015-16 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN**

The Committee reviewed the B/PAC's Draft Fiscal Year 2015-16 Work Plan.

Motion—M/S Shankari/Roddin—Carried 4-1; Purdon no—Add the following items to the B/PAC's Draft Fiscal Year 2015-16 Work Plan:

- Review and potentially revise City Code sections pertaining to bicycling, walking, and use of sidewalks;
- Schedule at least one joint meeting with another City advisory body;
- Undertake an update of the 2014 Pedestrian Master Plan;
- Develop a scope of work for the City to pursue a Walkable Friendly Community application/designation;
- Offer a briefing regarding the Adopted Bicycle Transportation Plan update to neighboring B/PACs; and
- Schedule a discussion with Safe Moves to provide input on discretionary activities as part of the City's suggested routes to school program.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS

7.1 STAFF COMMENTS

- There were seven bicycle-/pedestrian-related cases (four resolved and three open) reported for the month of April in the City's Customer Relationship Management (CRM) system.
- At a future B/PAC meeting (tentatively in June 2015), the Traffic Engineer will provide an update regarding the Charleston Road/Independence Avenue intersection improvements and other bicycle-/pedestrian-related issues. Committee members were requested to submit their priority bicycle-/pedestrian-related issues/concerns to staff by May 29, 2015.

7.2 COMMITTEE COMMENTS

- The Chair announced his resignation from the City B/PAC effective May 14, 2015.
- In response to the Members questions, the Transportation and Business Manager stated: (1) the City Clerk will begin the process for filling the vacant B/PAC seat; (2) the City had two unsuccessful recruitments for the Mobility Coordinator position and other resources are being explored; (3) the walking resources pamphlet is underway; and (4) explained the difference between City operating and CIP funds.
- The Vice Chair shared that: (1) the Stevens Creek Trail Four Cities Joint Feasibility Study is posted on the City of Sunnyvale website; (2) Caltrans is seeking public input on its bicycle guidelines; (3) the Google vision plan meeting is scheduled for May 5, 2015; and (4) requested updates regarding the April 13, 2015 Council Transportation Committee items (Cuesta Drive and Rose Avenue, Neighborhood Traffic Management Program).

8. SET DATE AND TIME FOR NEXT MEETING

Wednesday, June 24, 2015 B/PAC Meeting.

9. **CALENDAR**

Wednesday, August 26, 2015 B/PAC Meeting

Wednesday, September 30, 2015 B/PAC Meeting

Wednesday, October 28, 2015 B/PAC Meeting

Wednesday, November 18, 2015 B/PAC Special Meeting

10. **ADJOURNMENT**

The meeting was adjourned at 10:40 p.m.

HK/3/PWK

915-04-29-15mn-E

**MEMORANDUM**

Public Works Department

DATE: June 24, 2015

TO: Bicycle/Pedestrian Advisory Committee

FROM: Helen Kim, Transportation Planner
Linda Forsberg, Transportation and Business Manager
Michael A. Fuller, Public Works Director

SUBJECT: Election of Chairperson and Vice Chairperson—Remainder of 2015 Calendar Year

RECOMMENDATION

Elect a Chairperson and Vice Chairperson for the remainder of the 2015 calendar year.

BACKGROUND

The Bicycle/Pedestrian Advisory Committee (B/PAC) bylaws (Attachment 1) require that the Committee elect from its own membership a Chairperson and a Vice Chairperson at the first meeting each calendar year beginning January 1.

The duties of the Chairperson are to preside at all meetings of the Committee. The duty of the Vice Chairperson is to perform the duties of the Chairperson when the Chairperson is absent.

DISCUSSION

Chairperson Purdon resigned in May 2015. The elections for the Chairperson and Vice Chairperson positions will be conducted separately and sequentially. Immediately preceding the vote for Chairperson, Vice Chairperson England, as acting Chairperson, will ask for nominations from the floor and then close the nominating process to establish the final list of candidates for the Chairperson position. The affirmative vote of a majority of the Committee members is required to elect the Chairperson. The newly elected Chairperson will then conduct the process for electing a Vice Chairperson. The term of office for both of these positions will be through the end of December 2015.

HK-LF-MAF/3/PWK/915-06-24-15M-E

Attachment: 1. Bicycle/Pedestrian Advisory Committee (B/PAC) Bylaws

CITY OF MOUNTAIN VIEW
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE

BYLAWS, ROLES, AND RESPONSIBILITIES

ARTICLE I – NAME

The name of the Committee is the City of Mountain View Bicycle/Pedestrian Advisory Committee, hereinafter referred to as the “Bicycle/Pedestrian Advisory Committee.”

ARTICLE II – PURPOSE

The purpose of the Bicycle/Pedestrian Advisory Committee is:

1. To promote the development and maintenance of the City’s bikeway and pedestrian facilities;
2. To promote, through education, bicycling and walking as an alternative means of transportation; and
3. To ensure sensitivity to bicycle, pedestrian, and disabled transportation issues in the design and implementation of public works projects which impact bicycles and pedestrians.

ARTICLE III – MEMBERSHIP

Section 1. Composition. Members of the Bicycle/Pedestrian Advisory Committee shall be appointed by the City Council of Mountain View. The Bicycle/Pedestrian Advisory Committee shall consist of five (5) members who shall live or work within the City limits and have a strong interest and enthusiasm for the planning, improving, and maintaining of bicycle and pedestrian facilities. A majority of the members shall be Mountain View residents.

Section 2. Term of Membership. Terms of membership of the Bicycle/Pedestrian Advisory Committee shall be for four (4) years. Members of the Bicycle/Pedestrian Advisory Committee shall serve a maximum of two (2) consecutive four (4) year terms.

Section 3. Voting Rights. Each member shall be entitled to one (1) vote on each matter submitted to a vote of the members. Voting by proxy or absentee ballot shall not be permitted.

Section 4. Resignation and Termination of Membership. Any member may resign by filing a written resignation with the Chairperson of the Bicycle/Pedestrian Advisory Committee and/or the City Council. The City Charter requires an advisory body member's office to become vacant if the member has been absent from three (3) regular consecutive meetings without a qualified excuse as defined in City Council Policy K-2, Council Advisory Body Appointments.

Section 5. Vacancies. Vacancies in the membership of the Bicycle/Pedestrian Advisory Committee shall be filled in the same manner as provided in the case of the original selection in accordance with Article III, Sections 1 and 2, and/or defined in City Council Policy K-2, Council Advisory Body Appointments.

ARTICLE IV – MEETINGS OF MEMBERSHIP

Section 1. Regular Meetings. Regular meetings shall be scheduled each month, except for the months of May, July, and December. The Bicycle/Pedestrian Advisory Committee may cancel meetings or schedule additional meetings as deemed necessary.

Section 2. Special Meetings. Special meetings of the Bicycle/Pedestrian Advisory Committee may be called by the Chairperson or Vice Chairperson.

Section 3. Place of Meetings. The Bicycle/Pedestrian Advisory Committee shall designate a place within the City as the place of any meeting.

Section 4. Notice of Meetings. Notice stating the place, day, hour, and agenda of any meeting of the Bicycle/Pedestrian Advisory Committee shall be provided to the public pursuant to the requirements of the Ralph M. Brown Act (Government Code 54950 *et seq.*).

Section 5. Quorum. A quorum shall constitute three (3) members.

ARTICLE V – COMMITTEE ROLE AND RESPONSIBILITIES

The Bicycle/Pedestrian Advisory Committee shall be an advisory body to the City Council on matters relating to bicycle and pedestrian transportation. The fundamental responsibility of the Bicycle/Pedestrian Advisory Committee shall be to advise and make recommendations to the City Council on policy, improvement, operation, and maintenance of the City's bicycle/pedestrian facilities. The Committee's role which defines and supports this basic charge includes, but is not specifically limited to, the following:

- Propose, review, prioritize, and recommend bicycle/pedestrian/disabled transportation projects for application to the Metropolitan Transportation

Commission for the annual Transportation Development Act, Article 3 funds. (The application for these funds is usually required by December 31 of each year.) Review and recommend projects for other State or Federal bicycle, pedestrian, or access grant programs.

- Participate in the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., bicycle/pedestrian section of the Circulation Chapter of the General Plan, other circulation plans of the City, Zoning Ordinance requirements for bicycle parking).
- Review the City's existing bikeway system and pedestrian facilities and make recommendations on operational improvements to the existing bicycle/pedestrian facilities.
- Make recommendations on capital improvements to bicycle/pedestrian facilities (e.g., bikeways, pedestrian/bicycle bridges, bike parking facilities, intersection and traffic signals and walkways, etc.).
- Review, as directed by the City Council, private development project applications requiring General Plan, Precise Plan, and/or zoning amendments (Gatekeeper projects), as prescribed in Chapter 36, Zoning, of the Mountain View City Code.
- Review public projects that impact bicycle and pedestrian facilities to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled (site access, bicycle parking, etc.).
- Review the City's roadway system for bicycle and pedestrian suitability.
- Work with the Police Department to promote bicycle/pedestrian safety through education and enforcement.

ARTICLE VI – OFFICERS

Section 1. Officers. The officers of the Bicycle/Pedestrian Advisory Committee shall be a Chairperson and a Vice Chairperson. The coordination of staff support shall be designated by the City Manager.

Section 2. Election of Officers. The officers shall be elected annually by the Bicycle/Pedestrian Advisory Committee members from their own membership at the first meeting each calendar year beginning January 1.

Section 3. Duties. The Chairperson shall preside at all meetings of the members. The City's designated representative to the Valley Transportation Authority's Bicycle and

Pedestrian Advisory Committee shall be appointed from a recommendation by the membership of the Bicycle/Pedestrian Advisory Committee to the City Council. The Vice Chairperson, in the absence of the Chairperson, shall perform duties of the Chairperson. A City of Mountain View staff person shall act as the Committee secretary and record and preserve the minutes of all meetings of the membership.

**ARTICLE VII – DURATION AND REVIEW OF THE
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE**

The Bicycle/Pedestrian Advisory Committee shall continue for as long as the City Council deems necessary or desirable. The Mountain View City Council shall have the authority to dissolve the Bicycle/Pedestrian Advisory Committee upon determination that it is in the best interest of the City that the Bicycle/Pedestrian Advisory Committee be dissolved. The Council may review the Committee’s activities and make changes in their role or functions as needed.

**MEMORANDUM**

Public Works Department

DATE: June 24, 2015

TO: Bicycle/Pedestrian Advisory Committee

FROM: Ashok Aggarwal, Senior Traffic Engineer
Sayed Fakhry, Traffic Engineer
Michael A. Fuller, Public Works Director

SUBJECT: Crosswalk Improvements at West Middlefield Road/Independence Avenue and Thaddeus Drive – Project 15-23

RECOMMENDATION

Provide input on the proposed crosswalk improvements at West Middlefield Road/Independence Avenue and Thaddeus Drive.

BACKGROUND

The Bicycle/Pedestrian Advisory Committee (B/PAC), in its meeting of November 13, 2013, approved forwarding a proposed crosswalk improvement project at the intersection of West Middlefield Road/Independence Avenue and Thaddeus Drive to the Council Transportation Committee (CTC) as the recommended City project to receive Fiscal Years 2013-14 and 2014-15 Transportation Development Act (TDA) Article 3 funding. The estimated cost of the project was \$180,000 – the total anticipated amount of TDA funding available for those two fiscal years.

The CTC approved forwarding the recommended project to the City Council on March 3, 2014. The City Council approved Project 15-23, TDA Project – West Middlefield Road/Independence Avenue and Thaddeus Drive, as part of the Adopted Fiscal Year 2014-15 Capital Improvement Program (CIP) with \$180,000 in designated TDA funding.

ANALYSIS

The subject intersection is unsignalized with painted crosswalks in all four directions supplemented with static pedestrian crossing warning signs. The project proposes to install In-Roadway Warning Lights (IRWLs), LED-enhanced pedestrian crossing warning signs, pedestrian push buttons (PPB), improved signage and striping,

widening the existing median islands close to the intersection, and constructing American with Disabilities Act (ADA) compliant curb ramps at all four corners as shown in the attached drawing. The proposed improvements are consistent with recommended project improvements discussed with the B/PAC.

The IRWLs and LED-enhanced pedestrian crossing signs will work by activating a PPB. The signs and the IRWLs will flash long enough for a pedestrian to cross West Middlefield Road. The flashing lights will be visible for a distance of approximately 500' warning and attracting driver attention to the presence of pedestrians, thus enhancing pedestrian safety.

The project budget is \$180,000 and the estimated cost of the project is \$283,000, leaving a funding gap of \$103,000. The initial estimate was based on previous projects that had either flashing signs or flashing in-pavement lights, but not both. Several factors have increased the cost over the initial estimate, including: (1) Inclusion of both the flashing signs and the flashing in-pavement lights; (2) modifications to existing catch basins; (3) modifications to the existing medians; (4) adding ladder stripes and repainting crosswalks; and (5) related cost increase to construction contingency, project management, design, inspection, and administration costs because these costs are based on the construction cost.

Based on comments from the B/PAC and the community and on further consideration during design, staff recommends both flashing signs and in-pavement lights. The street is relatively wide, volumes are relatively high, and the street is curved, which presents sight-distance challenges. Staff believes that both types of flashing indicators are warranted.

To bring the project within budget, the following modifications would be needed to the design:

1. Do not install IRWLs.
2. Do not make any modifications to medians.
3. Do not improve/restripe crosswalks except the one on Thaddeus Drive.

Staff recommends that the design not be modified and that additional funds be allocated to the project. During Council approval of plans and specifications and authority to bid the project, staff will request additional funds in the amount of \$103,000 to fully fund the project.

NEXT STEPS

Based on the input from the B/PAC and the community, staff will finalize project plans and specifications and present to City Council for approval and to authorize bidding in fall of this year.

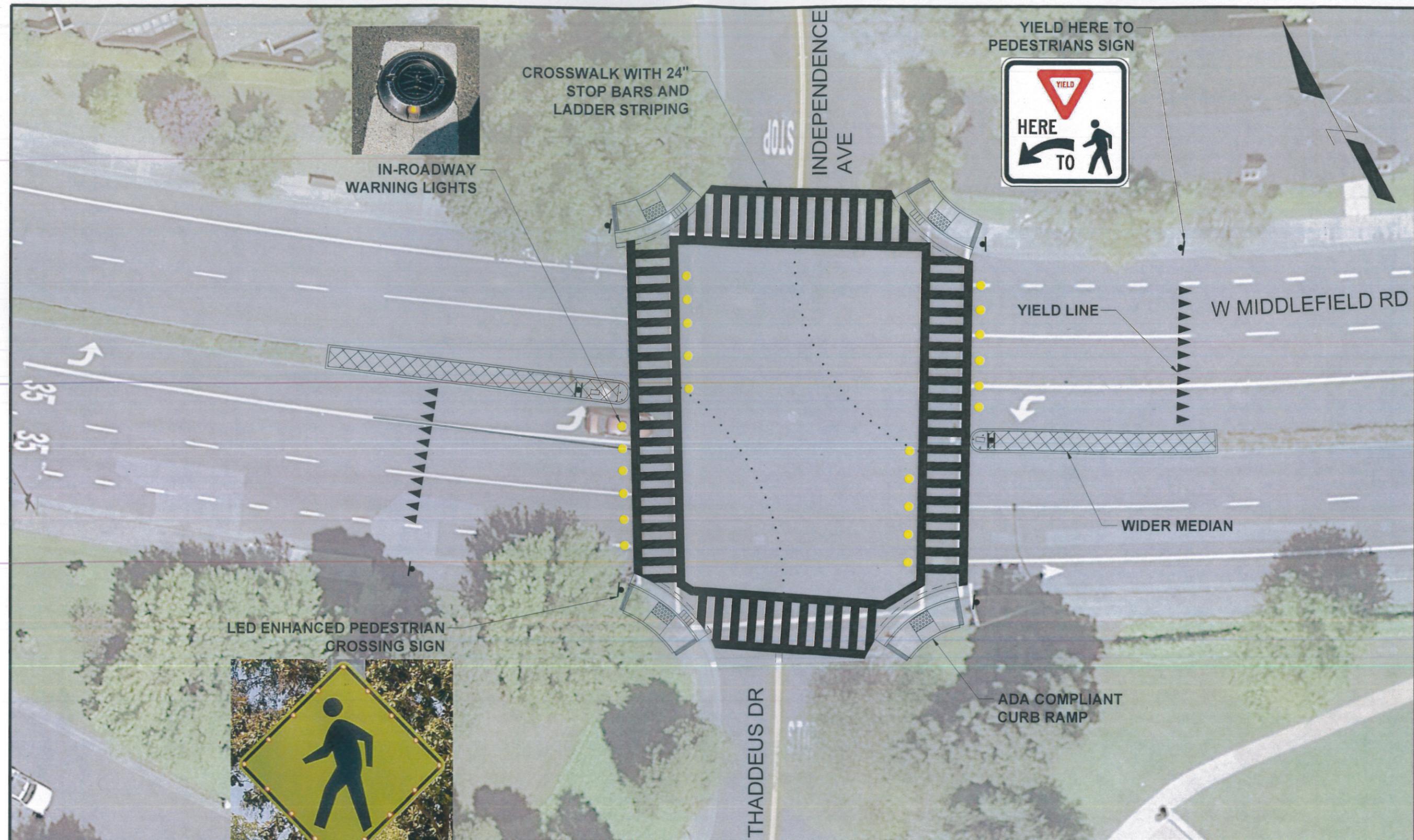
PUBLIC NOTICING

Agenda posting and noticing for this meeting included an announcement on the City's website.

AA-SF-MAF/7/PWK
909-06-24-15M-E

Attachment: 1. Project Drawing

cc: TE, PCE – Macaraeg, STE – Aggarwal, F(15-23)



LED ENHANCED PEDESTRIAN CROSSING SIGN



IN-ROADWAY WARNING LIGHTS

CROSSWALK WITH 24" STOP BARS AND LADDER STRIPING

YIELD HERE TO PEDESTRIANS SIGN



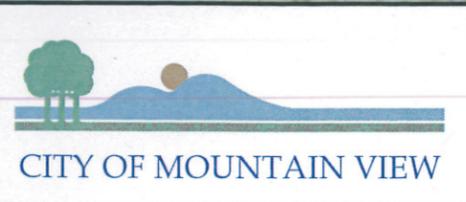
YIELD LINE

WIDER MEDIAN

ADA COMPLIANT CURB RAMP

| REVISIONS | | | |
|-----------|------|-------------|----------|
| NO. | DATE | DESCRIPTION | APPROVED |
| | | | |
| | | | |
| | | | |

DESIGNED BY: A. AGGARWAL
DRAWN BY: T. LOW



NOT A CONSTRUCTION DRAWING
FOR DISPLAY ONLY

CITY OF MOUNTAIN VIEW, CALIFORNIA
PUBLIC WORKS DEPARTMENT
500 CASTRO STREET, MOUNTAIN VIEW, CA 94041

PROJECT 15-23: CROSSWALK IMPROVEMENTS
AT W. MIDDLEFIELD/INDEPENDENCE/THADDEUS
OVERVIEW OF PROPOSED IMPROVEMENTS

DATE: 05/27/2015

**MEMORANDUM**

Public Works Department

DATE: June 24, 2015

TO: Bicycle/Pedestrian Advisory Committee

FROM: Helen Kim, Transportation Planner
Linda Forsberg, Transportation and Business Manager
Michael A. Fuller, Public Works Director

SUBJECT: **Appointment to the Santa Clara Valley Transportation Authority
Bicycle & Pedestrian Advisory Committee**

RECOMMENDATION

Forward a recommendation to the City Council for the appointment of a City Bicycle/Pedestrian Advisory Committee (B/PAC) member as Mountain View's representative to the Santa Clara Valley Transportation Authority (VTA) Bicycle & Pedestrian Advisory Committee (BPAC) for the remainder of a two-year term ending June 30, 2016.

BACKGROUND AND ANALYSIS

The VTA BPAC advises the VTA Board of Directors on bicycle and pedestrian projects/issues and consists of appointed representatives from each city in Santa Clara County. The appointment term is two years, ending on June 30 of each even-numbered year. The City's most recent representative on the VTA BPAC, Simon Purdon, resigned from the City's B/PAC in May 2015.

The City's B/PAC is responsible for providing the City Council with a recommendation for the appointment of the City's representative on the VTA BPAC. Current City B/PAC bylaws require the City's designated representative on the VTA BPAC be a member of the City B/PAC.

The B/PAC's VTA BPAC appointment recommendation will be agendaized for Council review and action at a future City Council meeting. The Council's recommendation for the City's VTA BPAC representative will then be forwarded on to the VTA Board of Directors for final approval.

ALTERNATIVE

Recommend an appointment and an alternate appointment to the City Council for review and action.

HK-LF-MAF/3/PWK
915-06-24-15M-E-1

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN**Fiscal Year 2014-15****UPDATED APRIL 2015**

| Title and Description | Key Milestones | Date (per milestone) | Current Status Notes |
|---|--|--|--|
| <i>Fiscal Year 2014-15 Work Items</i> | | | |
| 1. Provide input/direction during Bicycle Transportation Plan update process. | Needs assessment. Draft prioritization criteria. Draft strategies and recommendations. Admin draft plan. Council review Public draft plan. Council review Final draft plan. | September 2014 November 2014 January 2015 April 2015 July 2015 Late 2015/ Early 2016 | Complete. Complete. Complete. Complete. |
| 2. Provide input on potential pedestrian improvements along Middlefield Road between the RREEF development at 700 East Middlefield Road and the Middlefield Light Rail Station (carryover from FY 2013-14 Work Plan). | CDD request for B/PAC review/input. | TBD | |

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN

Fiscal Year 2014-15

UPDATED APRIL 2015

| Title and Description | Key Milestones | Date (per milestone) | Current Status Notes |
|--|--------------------------|--|---|
| 3. Promote and participate in events to encourage bicycling and walking. | Farmers' Market. | Ongoing, based on B/PAC members' availability. | |
| | Walk to School Day(s). | October 8, 2014 | Complete. |
| | Multi-Library Bike Tour. | October 18, 2014 | Complete. |
| | Arbor Day. | March 14, 2015 | Members England and Roddin participated. |
| | Annual Spring Parade. | April 25, 2015 | Members England and Roddin participated. |
| | Bike to School Day(s). | May 2015 | |
| | VERBS Program Events. | Ongoing, based on B/PAC members' availability. | B/PAC members participated in the Landels Walkathon (October 24, 2014) and Landels Walk to School (November 7, 2014). |

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN

Fiscal Year 2014-15

UPDATED APRIL 2015

| Title and Description | Key Milestones | Date (per milestone) | Current Status Notes |
|--|--|---|--|
| 3. Promote and participate in events to encourage bicycling and walking (continued). | Bike to Work Day. Thursday Night Live. CNC Meetings <ul style="list-style-type: none">• Monta Loma/Farley/Rock Street Neighborhood.• Central Neighborhood.• Moffett/Whisman Road Neighborhood. Bike to Shop Day. | May 14, 2015 June 25, 2015 July 9, 2015 July 23, 2015 August 6, 2015 October 2, 2014 April 30, 2015 May 28, 2015 May 23, 2015 | No B/PAC members participated. Member England participated. |
| 4. Annual review of Pedestrian Master Plan (PMP) document. | B/PAC agenda item. | Spring 2015 | Complete. |

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN

Fiscal Year 2014-15

UPDATED APRIL 2015

| Title and Description | Key Milestones | Date (per milestone) | Current Status Notes |
|---|--|-------------------------|---|
| 5. Monitor PMP performance measures, trends, and targets to assess improvements in the City's pedestrian environment. | Update data on students walking to school. | 4 times/ school year | B/PAC received August 2013 to July 2014 data on November 19, 2014 and is available on the City website. |
| | Update data on students receiving pedestrian safety education. | 4 times/ school year | B/PAC received August 2013 to July 2014 data on November 19, 2014 and is available on the City website. |
| | Update data on pedestrian/vehicle and pedestrian/bicycle collisions. | Quarterly | B/PAC received January to December 2014 data on March 25, 2015. Data is available on the City website. |
| | Update pedestrian safety-related vehicle enforcement measure data. | Quarterly | B/PAC received January-December 2014 data on March 25, 2015. Data is available on the City website. |
| 6. Receive report and provide input regarding the Police Department's procedure for collecting and reporting data on bicycle and pedestrian-related collisions. | B/PAC agenda item. | Fall 2015 | |

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN

Fiscal Year 2014-15

UPDATED APRIL 2015

| Title and Description | Key Milestones | Date (per milestone) | Current Status Notes |
|---|--|-------------------------|--|
| 7. Receive report and provide input regarding the availability of bicycle facilities at City-sponsored events. | B/PAC agenda item. | November 2014 | Complete. |
| <i>Ongoing Work Items</i> | | | |
| A. Review, prioritize, and recommend bicycle and pedestrian projects for annual TDA Article 3 funding application cycle. | VTA call for projects announcement. | February 2015 | Initial B/PAC review of potential projects on November 19, 2014. B/PAC action to bank FY 2015-16 TDA funds on February 25, 2015. |
| B. Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Circulation Chapter, Precise Plans, Zoning Ordinance bicycle parking requirements). | As required/requested. | | |
| C. Review City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and make recommendations on improvements. | Ongoing. | Ongoing | <i>Ask MV</i> submitted for bike network gap at El Monte Avenue/ Escuela Avenue. |
| D. Make recommendations on capital improvements to bicycle/pedestrian facilities. | Annual Capital Improvement Program (CIP) development and approval process. | Spring 2015 | B/PAC review and input on proposed CIP on April 29, 2015. |
| E. Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments (Gatekeeper projects). | As directed by City Council. | | |

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN

Fiscal Year 2014-15

UPDATED APRIL 2015

| Title and Description | Key Milestones | Date (per milestone) | Current Status Notes |
|---|-------------------------|---------------------------------|---|
| F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled. | As identified by staff. | | Castro Street Modification Project presented on September 17, 2014. Permanente Creek Trail Charleston Road Crossing presented on September 17, 2014. Proposed Green Bike Lane Pilot Project presented on October 29, 2014. Shoreline Corridor Study update provided on October 29, 2014. |

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN

Fiscal Year 2014-15

UPDATED APRIL 2015

| Title and Description | Key Milestones | Date (per milestone) | Current Status Notes |
|---|---|-------------------------|--|
| F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled (continued). | | | Shoreline Pathway Improvement Project presented on February 25, 2015. California Street/ Escuela Avenue Improvement Project is scheduled for summer/fall 2015. Middlefield/ Independence Intersection Improvement Project scheduled for June 24, 2015 B/PAC meeting. |
| G. Promote bicycle and pedestrian safety via the City website and programs (e.g., VERBS). | Ongoing. | Ongoing | |
| H. Coordinate with City departments and advisory bodies, other Santa Clara County jurisdictions, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters. | City representative attend monthly VTA BPAC meeting. Pursue as opportunities are identified. | Ongoing Ongoing | |