



AGENDA

REGULAR MEETING - WEDNESDAY, MARCH 25, 2015
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL** – Committee members Marc Roddin, Kalyanaraman Shankari, Greg Unangst, Vice Chairperson Bruce England, and Chairperson Simon Purdon.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

4. **MINUTES APPROVAL**

Minutes for the February 25, 2015 meeting have been delivered to Committee members and copies posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

6.1 **CONFLICT OF INTEREST RULES**

Overview:

A representative from the City Attorney’s Office will provide an overview regarding Conflict of Interest, including the Fair Political Practice Commission (FPPC) Regulations and related topics and respond to Committee questions.

Recommendation:

None.

6.2 CITY COUNCIL MAJOR GOALS

Overview:

The Committee will review and discuss the City Council's proposed Fiscal Years 2015-16 and 2016-17 major goals and related topics.

Recommendation:

Provide input regarding potential projects/initiatives to undertake in Fiscal Year 2015-16 to fulfill the City Council's proposed Fiscal Years 2015-16 and 2016-17 major goals.

6.3 VALLEY TRANSPORTATION AUTHORITY (VTA) BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC) UPDATE

Overview:

The Committee will receive a report from the City's VTA BPAC representative on the VTA BPAC agenda items.

Recommendation:

Comment on the VTA BPAC agenda items.

6.4 UPCOMING AND RECENT EVENTS

Overview:

The Committee will discuss the members' participation in Arbor Day, Spring Family Parade, Council Neighborhood Committee neighborhood meetings, and other events.

Recommendation:

None.

**6.5 2014-15 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC)
WORK PLAN UPDATE**

Overview:

The Committee will review the Fiscal Year 2014-15 B/PAC Work Plan and provide updates on their recent activities.

Recommendation:

None.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS

No action will be taken on any questions raised by the Committee at this time.

7.1 STAFF COMMENTS

7.2 COMMITTEE COMMENTS

8. SET DATE AND TIME FOR NEXT MEETING

Wednesday, April 29, 2015 B/PAC meeting at 6:30 p.m.

9. CALENDAR

Wednesday, June 24, 2015 B/PAC Meeting

Wednesday, August 26, 2015 B/PAC Meeting

Wednesday, September 30, 2015 B/PAC Meeting

Wednesday, October 28, 2015 B/PAC Meeting

Wednesday, November 18, 2015 B/PAC Special Meeting

10. ADJOURNMENT

HK/3/PWK

915-03-25-15A-E

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the Public Works Department at (650) 903-6311.
- Interested persons may review the agenda and staff reports at <http://laserfiche.mountainview.gov/Weblink/Browse.aspx?startid=65710&dbid=0> and the Public Works Department counter beginning at 5:00 p.m. the Friday evening before each regular meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Public Works Department at (650) 903-6311 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE –** Any writings or documents provided to a majority of the Bicycle/Pedestrian Advisory Committee regarding any item on this agenda will be made available for public inspection in the Public Works Department, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



DRAFT

**BICYCLE/PEDESTRIAN ADVISORY
COMMITTEE**

MINUTES

REGULAR MEETING - WEDNESDAY, FEBRUARY 25, 2015
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. CALL TO ORDER

Chairperson Purdon called the meeting to order at 6:30 p.m.

2. ROLL CALL

Members Present: Committee members Marc Roddin, Kalyanaraman Shankari (*arrived at 6:37 p.m.*), Vice Chairperson Bruce England, and Chairperson Simon Purdon.

Member Absent: Committee member Greg Unangst

Staff Members Present: Jacqueline Solomon, Assistant Public Works Director; Joy Houghton, Associate Civil Engineer; Linda Forsberg, Transportation and Business Manager; and Helen Kim, Transportation Planner.

Public Present: Sixteen (16) members of the public were present.

3. ORAL COMMUNICATIONS FROM THE PUBLIC – None.

4. MINUTES APPROVAL

Motion – M/S Roddin/England – Carried 3-0-2; Shankari, Unangst absent – To approve the minutes of the January 28, 2015 meeting.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

6:55 6.1 SHORELINE BOULEVARD PATHWAY

Chairperson Purdon did not participate in Item 6.1 due to conflict of interest and left the Plaza Conference Room.

The Committee received an update and provided pedestrian- and bicycle-related comments regarding the preliminary design of the Shoreline Boulevard Pathway improvement project between Villa Street and Wright Avenue. The Associate Civil Engineer and Marcelo Cosentino from BKF Engineers responded to Committee questions.

SPEAKING FROM THE FLOOR WITH SUPPORT, CONCERNS, AND/OR RECOMMENDATIONS

- Seth LaForge
- John Scarboro
- Patrick Moore
- Theron Tock
- Valerie Fenwick
- Carol Moholt
- Cherie Walkowiak
- Janet Lafleur

Chairperson Purdon returned to the Plaza Conference Room.

6:35 6.2 PEDESTRIAN MASTER PLAN – ANNUAL REVIEW

NOTE: Item 6.2 was considered out of agenda order

The Committee reviewed and provided comments regarding the current Pedestrian Master Plan (PMP) and the Transportation and Business Manager responded to Committee questions. Staff will maintain a list of items brought up by the Bicycle/Pedestrian Advisory Committee (B/PAC) during its annual review of the PMP to inform the scope, structure, and content of a future update to the PMP.

SPEAKING FROM THE FLOOR WITH SUPPORT, CONCERNS, AND/OR RECOMMENDATIONS

- Carol Moholt
- Valerie Fenwick
- Patrick Moore
- Seth LaForge

7:43 6.3 **FISCAL YEAR 2015-16 TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 PROJECT FUNDING RECOMMENDATION**

The Committee discussed and provided input regarding the recommended City project to receive Fiscal Year 2015-16 Transportation Development Act (TDA) Article 3 funding and related topics. The Transportation and Business Manager and Transportation Planner responded to Committee questions.

SPEAKING FROM THE FLOOR WITH SUPPORT, CONCERNS, AND/OR RECOMMENDATIONS

- Patrick Moore
- Valerie Fenwick
- Carol Moholt
- John Carpenter
- Cherie Walkowiak

Motion—M/S England/Purdon—Carried 4-0-1; Unangst absent—To recommend the City bank the Fiscal Year 2015-16 TDA Article 3 funding for a project addressing pedestrian safety at the Charleston Road/Independence Avenue intersection.

8:37 6.4 **VALLEY TRANSPORTATION AUTHORITY (VTA) BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC) UPDATE**

The Committee received a report from the City's VTA BPAC representative on the VTA BPAC agenda items.

SPEAKING FROM THE FLOOR WITH RECOMMENDATIONS

- Patrick Moore

8:41 **6.5 UPCOMING AND RECENT EVENTS**

The Committee discussed the members' participation in Arbor Day, Spring Family Parade, and other events.

8:46 **6.6 2014-15 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN UPDATE**

The Committee reviewed the Fiscal Year 2014-15 B/PAC Work Plan and provided updates on their recent activities.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS

8:54 **7.1 STAFF COMMENTS**

- There were seven bicycle-/pedestrian-related cases (five resolved and two open) reported for the month of February in the City's Customer Relationship Management (CRM) system.
- Staff distributed a downtown parking map and the revised City Council Policy K-2, Council Advisory Body Appointments.
- The Shoreline Boulevard Crosswalk Improvements project is almost complete. Flashing beacon lights have been installed at three unsignalized pedestrian crosswalk locations (High School Way, Mercy Street, and West Dana Street) and are being tested.

7.2 COMMITTEE COMMENTS

- A Committee member shared the status of several CRM cases and requested e-mail from Friends of Stevens Creek Trail regarding trail counts be forwarded to the B/PAC and inquired about the status of the walking pamphlet.
- A Committee member shared information regarding VTA's monthly educational webinars regarding pedestrian-/bicycle-related topics, including Vision Zero.
- In response to Committee members' questions, the Transportation and Business Manager indicated the Fiscal Years 2015-16 and 2016-17 Council major goals item is scheduled for the March B/PAC meeting;

and staff will request from the Police Department a list of all bike- and pedestrian-related fatalities in Mountain View since July 2012 (including citation and resolution for each case, if available).

8. SET DATE AND TIME FOR NEXT MEETING

Wednesday, March 25, 2015 at 6:30 pm.

9. CALENDAR

Wednesday, April 29, 2015 B/PAC Meeting
Wednesday, June 24, 2015 B/PAC Meeting
Wednesday, August 26, 2015 B/PAC Meeting
Wednesday, September 30, 2015 B/PAC Meeting
Wednesday, October 28, 2015 B/PAC Meeting
Wednesday, November 18, 2015 B/PAC Special Meeting

10. ADJOURNMENT

The meeting was adjourned at 9:19 p.m.

HK/3/PWK
915-02-25-15mn-E

**MEMORANDUM**

Public Works Department

DATE: March 25, 2015

TO: Bicycle/Pedestrian Advisory Committee (B/PAC)

FROM: Helen Kim, Transportation Planner
Linda Forsberg, Transportation and Business Manager
Michael A. Fuller, Public Works Director

SUBJECT: Advisory Body Input on Fiscal Years 2015-16 and 2016-17 Major City Council Goals

RECOMMENDATION

Provide input regarding potential projects that fulfill the priority theme-based major City Council goals for Fiscal Years 2015-16 and 2016-17.

BACKGROUND

At its February 24, 2015 Study Session, the City Council began a process to develop priorities for the next two fiscal years (Fiscal Years 2015-16 and 2016-17) by identifying a limited number of preliminary theme-based major goals, including:

- Improve the quantity, diversity, and affordability of housing.
- Enhance environmental sustainability efforts.
- Improve transportation by enhancing mobility and connectivity.

Before returning for a second Study Session regarding major Council goals on April 14, 2015, the Council is requesting input from each of its advisory bodies regarding potential projects/initiatives that fulfill the theme-based goals.

Specifically, the B/PAC is being requested to:

- Identify any projects/activities/initiatives under the B/PAC's purview that are currently under way that fulfill the proposed new Council goals.

- Provide input regarding potential new projects/activities/initiatives that the Council should consider to fulfill the major goals. If there are multiple suggestions, they should be prioritized.

An advisory body may choose to provide no input on a goal.

ANALYSIS

Provided below is a listing of current major City projects/initiatives under the B/PAC's purview that fulfill the proposed new Council theme-based goals.

Improve the Quantity, Diversity, and Affordability of Housing

There are no current projects/initiatives under the B/PAC's purview directly related to this goal.

Enhance Environmental Sustainability Efforts

Although there are environmental sustainability related elements in many of the projects/initiatives under the B/PAC's purview, there are no environmental sustainability specific projects under the B/PAC's purview at this time.

Improve Transportation by Enhancing Mobility and Connectivity

Provided below is a list of current major City projects/initiatives under the B/PAC's purview that directly relate to this goal.

- Project 14-35, Vehicle Emissions Reductions Based at Schools (VERBS) Suggested Routes to Schools. *(Second three-year grant-funded program is in the start-up phase.)*
- Project 14-36, Modification of Castro Street between El Camino Real and Miramonte Avenue. *(Reviewed by B/PAC in September 2014. Design currently under way.)*
- Project 14-37, Resurface Segments of Rengstorff Avenue, Old Middlefield Way, and Charleston Road. *(Project will include new bicycle facilities on Charleston Road between San Antonio Road and Rengstorff Avenue. Currently in Federal environmental clearance phase.)*

- Project 14-38, Permanente Creek Trail, Charleston Road, and Amphitheatre Parkway Crossings, Design. *(Both projects are currently in design. Charleston Crossing – Google is leading the design. B/PAC reviewed in September 2014. Amphitheatre Crossing – City staff coordinating design issues with Santa Clara Valley Water District (SCVWD).)*
- Project 14-39, NASA Bayshore Light Rail Station Pedestrian Access Improvements, Design. *(Project on hold pending discussions with the Valley Transportation Authority.)*
- Project 14-41, California/Escuela/Shoreline Complete Streets. *(Scheduled for B/PAC review in spring 2015.)*
- Project 14-42, Bicycle Transportation Plan Update. *(Project scheduled for completion in early 2016.)*
- Project 15-23, Crosswalk Improvements at West Middlefield Road/Thaddeus Avenue/Independence Avenue. *(Design currently under way. B/PAC to review in summer 2015. Construction scheduled for completion in mid-2016.)*
- Project 15-28, Permanente Creek Trail, Rock Street to West Middlefield Road, Design. *(Design and construction is being coordinated with the Mountain View Whisman School District with other improvements at Crittenden Middle School.)*
- Project 15-31, Modifications to Grant/Phyllis/Martens Intersection. *(Development of the scope of work and RFP for design services currently under way.)*
- Project 15-32, Shoreline Boulevard Pathway (Villa Street to Wright Avenue), Design. *(Design reviewed by the B/PAC in February 2015. Design scheduled for completion by July 2015.)*
- Project 15-37, Permanente Creek Trail, Amphitheatre Crossing, Construction. *(Construction on hold pending resolution of design issues with the SCVWD.)*
- Project 15-48, Green Bike Lane Pilot Project. *(Project reviewed by B/PAC in September 2014. Redesign currently under way.)*

The Proposed Fiscal Year 2015-16 through 2019-20 Capital Improvement Program (CIP) will likely include several new transportation/mobility/connectivity projects resulting from the North Bayshore, El Camino Real, and San Antonio Precise Plans; Shoreline Boulevard Corridor Study; and other City-initiated efforts. These projects will be presented to the City Council on March 24, 2015 during the Council's initial CIP Study

Session. The list of projects that will be proposed for that CIP discussion was not available at the time this memorandum was being prepared. Staff will provide the B/PAC with the list of proposed CIP projects, along with any updates from the Council's CIP Study Session discussion, at the B/PAC's March 25, 2015 meeting.

CONCLUSION

As detailed above, there are several City projects currently under way that support the City Council's goal of improving transportation by enhancing mobility and connectivity and new projects may be added as part of the upcoming CIP development and approval process.

Staff requests B/PAC input regarding potential Fiscal Years 2015-16 and 2016-17 projects that fulfill the City Council's three new priority theme-based major goals. The B/PAC may wish to suggest new projects (in priority order) or provide no additional input beyond indicating support for projects that are currently under way as well as those new projects that have been proposed as part of the current CIP development and approval process.

Input received from the B/PAC and other City advisory bodies regarding the City Council's new priority theme-based major goals will be presented at the second Study Session regarding major Council goals on April 14, 2015.

HK-LF-MAF/3/PWK
915-03-25-15M-E

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN**Fiscal Year 2014-15****UPDATED FEBRUARY 2015**

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
<i>Fiscal Year 2014-15 Work Items</i>			
1. Provide input/direction during Bicycle Transportation Plan update process.	Needs assessment. Draft prioritization criteria. Draft strategies and recommendations. Admin draft plan. Draft plan.	September 2014 November 2014 January 2015 April 2015 June 2015	Complete. Complete. Complete.
2. Provide input on potential pedestrian improvements along Middlefield Road between the RREEF development at 700 East Middlefield Road and the Middlefield Light Rail Station (carryover from FY 2013-14 Work Plan).	CDD request for B/PAC review/input.	TBD	

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN

Fiscal Year 2014-15

UPDATED FEBRUARY 2015

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
3. Promote and participate in events to encourage bicycling and walking.	Farmers' Market.	Ongoing, based on B/PAC members' availability.	
	Walk to School Day(s).	October 8, 2014	Complete.
	Multi-Library Bike Tour.	October 18, 2014	Complete.
	Arbor Day.	March 14, 2015	
	Annual Spring Parade.	April 25, 2015	
	Bike to School Day(s).	May 2015	
	VERBS Program Events.	Ongoing, based on B/PAC members' availability.	B/PAC members participated in the Landels Walkathon (October 24, 2014) and Landels Walk to School (November 7, 2014).

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN

Fiscal Year 2014-15

UPDATED FEBRUARY 2015

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
3. Promote and participate in events to encourage bicycling and walking (continued).	Bike to Work Day. Thursday Night Live. CNC Meetings <ul style="list-style-type: none">• Monta Loma/Farley/Rock Street Neighborhood.• Other neighborhoods.	May 14, 2015 Summer 2015, based on B/PAC members' availability. October 2, 2014 TBD	Complete.
4. Annual review of Pedestrian Master Plan (PMP) document.	B/PAC agenda item.	Spring 2015	Complete.

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN

Fiscal Year 2014-15

UPDATED FEBRUARY 2015

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
5. Monitor PMP performance measures, trends, and targets to assess improvements in the City's pedestrian environment.	Update data on students walking to school.	4 times/ school year	B/PAC received August 2013 to July 2014 data on November 19, 2014 and is available on City website.
	Update data on students receiving pedestrian safety education.	4 times/ school year	B/PAC received August 2013 to July 2014 data on November 19, 2014 and is available on City website.
	Update data on pedestrian/ vehicle and pedestrian/ bicycle collisions.	Quarterly	B/PAC received January to September 2014 data on November 19, 2014 and is available on City website.
	Update pedestrian safety- related vehicle enforcement measure data.	Quarterly	B/PAC received 2009 – 2013 data on January 28, 2015 and is available on the City website.

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN

Fiscal Year 2014-15

UPDATED FEBRUARY 2015

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
6. Receive report and provide input regarding the Police Department's procedure for collecting and reporting data on bicycle and pedestrian-related collisions.	B/PAC agenda item.	Spring 2015	
7. Receive report and provide input regarding the availability of bicycle facilities at City-sponsored events.	B/PAC agenda item.	November 2014	Complete.
<i>Ongoing Work Items</i>			
A. Review, prioritize, and recommend bicycle and pedestrian projects for annual TDA Article 3 funding application cycle.	VTA call for projects announcement.	February 2015	Initial B/PAC review of potential projects on November 19, 2014. B/PAC action to bank FY 2015-16 TDA funds on February 25, 2015.
B. Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Circulation Chapter, Precise Plans, Zoning Ordinance bicycle parking requirements).	As required/requested.		
C. Review City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and make recommendations on improvements.	Ongoing.	Ongoing	Ask MV submitted for bike network gap at El Monte Avenue/ Escuela Avenue.
D. Make recommendations on capital improvements to bicycle/pedestrian facilities.	Annual Capital Improvement Program (CIP) development and approval process.	Spring 2015	

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN

Fiscal Year 2014-15

UPDATED FEBRUARY 2015

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
E. Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments (Gatekeeper projects).	As directed by City Council.		
F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled.	As identified by staff.		Castro Street Modification Project presented on September 17, 2014. Permanente Creek Trail Charleston Road Crossing presented on September 17, 2014. Proposed Green Bike Lane Pilot Project presented on October 29, 2014. Shoreline Corridor Study update provided on October 29, 2014.

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN

Fiscal Year 2014-15

UPDATED FEBRUARY 2015

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled (continued).			Shoreline Pathway Improvement Project presented on February 25, 2015. California Street/ Escuela Avenue Improvement Project is scheduled for spring 2015. Middlefield/ Independence Intersection Improvement Project scheduled for spring 2015.
G. Promote bicycle and pedestrian safety via the City website and programs (e.g., VERBS).	Ongoing.	Ongoing	
H. Coordinate with City departments and advisory bodies, other Santa Clara County jurisdictions, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters.	City representative attend monthly VTA BPAC meeting. Pursue as opportunities are identified.	Ongoing Ongoing	