



CITY OF MOUNTAIN VIEW

HUMAN RELATIONS COMMISSION

AGENDA

NOTICE AND AGENDA

SPECIAL MEETING - THURSDAY, JANUARY 15, 2015
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL**—Commissioners Kevin Boer, Aila Malik, Evan Ortiz, Josette Langevine, Pamela Baird, Jim Neal, and Vice Chair Lucas Ramirez.

3. **MINUTES APPROVAL**

Minutes for the December 4, 2014 meeting have been delivered to Commissioners and a copy posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Commission from acting on nonagenda items.

5. **UNFINISHED BUSINESS**

5.1 **MIDYEAR WORK PLAN REVIEW**

The Commission will review their work plan for Fiscal Year 2014-15 and discuss Human Relations Commission (HRC) activities.

No action will be taken on this item.

5.2 CIVILITY ROUNDTABLE DISCUSSION

The Commission will discuss the next Civility Roundtable event.

Action may be taken on this item.

6. NEW BUSINESS

6.1 ELECTION OF COMMISSION CHAIR

The HRC Chair is responsible for setting the agenda and meeting management.

Action may be taken on this item.

6.2 ELECTION OF COMMISSION VICE CHAIR

The HRC Vice Chair is responsible for supporting the Chair and serving in the Chair role in the event of an absence. The Chair-elect will accept nominations for the role of Vice Chair for 2015.

Action may be taken on this item.

6.3 MULTILINGUAL COMMUNITY OUTREACH PROGRAM UPDATE

Nancy Ducos, Community Outreach Coordinator, will provide a program update to the Commission and respond to Commissioner questions.

No action will be taken on this item.

7. COMMISSION/STAFF COMMENTS, QUESTIONS, COMMISSION REPORTS

No action will be taken on any questions raised by the Commission at this time.

8. ADJOURNMENT

AGENDAS FOR THE HUMAN RELATIONS COMMISSION

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Commission Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to Youth Resources Manager Kimberly Castro at (650) 903-6301, or e-mail at: *kim.castro@mountainview.gov*.
- Interested persons may review the agenda and staff reports at the Mountain View Library (585 Franklin Street) beginning the Friday evening before each regular meeting and at the City Manager's and City Clerk's Offices, 500 Castro Street, Third Floor, beginning the Monday morning before each meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the City Manager's Office at (650) 903-6301 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Commission may take action on any matter noticed herein in any manner deemed appropriate by the Commission. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE**—Any writings or documents provided to a majority of the Human Relations Commission regarding any item on this agenda will be made available for public inspection in the City Manager's Office, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Commission on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



CITY OF MOUNTAIN VIEW

HUMAN RELATIONS COMMISSION

MINUTES

REGULAR MEETING - THURSDAY, DECEMBER 4, 2014
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

The meeting was called to order at 6:30 p.m. with Chair Coladonato presiding.

2. **ROLL CALL**

Present: Commissioners Kevin Boer (arrived at 6:35 p.m.), Aila Malik, Evan Ortiz (departed at 8:00 p.m.), Lucas Ramirez, Ken Rosenberg, Jamil Shaikh, and Chair Greg Coladonato.

Absent: None.

3. **MINUTES APPROVAL**

Minutes for the October 9, 2014 and November 6, 2014 meetings were approved without modification.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC** – None.

5. **UNFINISHED BUSINESS**

5.1 **DIVERSITY BUDGET FUNDING USES AND DISTRIBUTIONS**

Commissioner Malik proposed a community impact strategy and refined budget for the Human Relations Commission (HRC) that will be discussed in the context of their work plan for Fiscal Year 2015-16. No action was taken on this item.

Jim Neal spoke from the floor in favor of increasing the HRC budget to include more activities.

Josette Langevine spoke from the floor in support of defining the values to accept requests for funding.

5.2 CIVILITY ROUNDTABLE EVENT DEBRIEF DISCUSSION

NOTE: Item 5.2 was considered out of agenda order

The Commission debriefed the Civility Roundtable event that was held on November 6, 2014 regarding housing.

Jim Neal spoke in favor of getting more public input at future Civility Roundtables.

Josette Langevine spoke from the floor in favor of modifying the Civility Roundtable format.

Motion – M/S Coladonato/Ramirez – Carried 6-0-1; Ortiz absent – To form an ad hoc committee to develop the next Civility Roundtable format and topic. The ad hoc committee is to be made up of Ramirez and Malik.

6. NEW BUSINESS

6.1 CODE FOR AMERICA PRESENTATION AND DISCUSSION

NOTE: Item 6.1 was considered out of agenda order

CIO/Information Technology Director Roger Jensen presented Code for America and discussed potential technology and transparency initiatives with the Commission.

Jim Neal spoke in favor of developing protocols for open data sharing.

Motion – M/S Boer/Rosenberg – Carried 6-0-1; Malik abstained – That the HRC request City Council to prioritize open data that fosters inclusivity and involvement.

6.2 RECOGNITION OF OUTGOING COMMISSIONERS COLADONATO, ROSENBERG, AND SHAIKH

NOTE: Item 6.2 was considered out of agenda order

The City congratulated and thanked outgoing Commissioners Coladonato, Rosenberg, and Shaikh for their service to the Mountain View community.

No action was taken on this item.

7. COMMISSION/STAFF COMMENTS, QUESTIONS, COMMISSION REPORTS

NOTE: Item 7 was considered out of agenda order

The community tree lighting event was held on December 8, 2014. Mayoral seating will be held on January 6, 2015 at 6:30 p.m. Outgoing Councilmember celebration will be held on January 8, 2015. The March HRC meeting will include CDBG and HOME funding hearings for the next funding cycle.

8. ADJOURNMENT

The meeting was adjourned at 8:32 p.m.

Respectfully submitted,

Kimberly Castro
Community Resources Manager

KC/3/MGR
607-12-04-14mn

HUMAN RELATIONS COMMISSION (HRC) WORK PLAN

Fiscal Year 2014-15

Adopted: **June 2014**

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
<i>Ongoing Work Items</i>			
Key Projects			
1-1. Participate in and provide recommendations to the City Council regarding funding allocations for the CDBG and HOME funding. <ul style="list-style-type: none"> • To include visits to CDBG funding sites. • Commission to host presentations from CDBG-funded agencies. 	Scheduled through the year.	<ul style="list-style-type: none"> • Hearings at the February and March 2015 meetings. • Informational visits and presentations throughout the year. 	
1-2. Sponsor/organize one to two Civility Roundtable discussions and/or other like community dialogues with the purpose of developing positive and productive community relations.		November 6, 2014	Housing-related topic. <u>Complete.</u>

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
1-3. Respond to City Council referrals and/or inquiries from other City advisory boards regarding topics and issues of mutual interest.	As assigned.		
Community Outreach and Participation			
2-1. Attend events put on by the Santa Clara County HRC and other HRCs.		<ul style="list-style-type: none"> • Annual Awards – May 	Estimated \$ 15 <u>25</u> per person.
2-2. Attend, participate, and observe the Council Neighborhoods Committee meetings.	October 2, 2014.	<ul style="list-style-type: none"> • Three times per year. 	
2-3. Commissioners will join a neighborhood association e-mail list to receive the latest updates on meetings and neighborhood happenings.		<ul style="list-style-type: none"> • Monthly. 	
2-4. Participate in the annual Spring Parade.		<ul style="list-style-type: none"> • Last Saturday in April. 	
2-5. Commit to doing personal community outreach.		<ul style="list-style-type: none"> • Monthly. 	

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
2-6. Work with the Community Development Department in providing workshop on renters' rights for renters and landlords and presented in English and Spanish.			
2-7. Attend cultural, ethnic community celebrations and visits from foreign dignitaries.			
Engagement			
3-1. Conduct one Commission meeting/workshop with Police Department (PD) representatives in attendance to review/discuss PD's programs and services.		<u>June 5, 2014</u>	<u>Completed.</u>
3-2. Act as a resource, as needed, for human relations-related needs for any City department and community efforts.		Ongoing.	
3-3. Receive an update from the Multilingual Community Outreach Program staff regarding program activities and work on translation projects related to the HRC.		<u>January</u>	

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
<i>Fiscal Year 2014-15 New Work Items</i>			
1. Discuss and potentially adopt diversity activity funding protocols in relevance to the annual budget allocation.		<u>Discussion:</u> <u>October 9, 2014.</u> <u>December 4, 2014</u>	
2. Discuss the CDBG/HOME funding application and hearing process.	✓ Hear report on current process.	<u>September</u>	<u>Complete.</u>
3. Conduct one Commission meeting with the IT Department for the purpose of sharing outreach strategies and enhancing engagement of residents in local governance through the use of technology.		<u>Roger Jensen</u> <u>June 5, 2014</u> <u>December 4, 2014</u>	
4. Consider supporting the Universal Declaration of Human Rights.			
5. Request a joint meeting with the City Council or a Council Subcommittee to clarify HRC scope of work and enhance collaboration.			