



CITY OF MOUNTAIN VIEW

HUMAN RELATIONS COMMISSION

## AGENDA

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**REGULAR MEETING - THURSDAY, FEBRUARY 6, 2014**  
**PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET**  
**6:30 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL**—Commissioners Kevin Boer, Aila Malik, Lucas Ramirez, Ken Rosenberg, Nilda Santiago, Jamil Shaikh, and Chair Greg Coladonato.

**3. MINUTES APPROVAL**

Minutes for the Special Meeting of January 8, 2014 have been delivered to Commissioners and a copy posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

**4. ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Commission from acting on nonagenda items.

**5. UNFINISHED BUSINESS**

**5.1 CIVILITY ROUNDTABLE PROGRAM PLANNING**

The Human Relations Commission (HRC) will discuss program planning details for the next Civility Roundtable scheduled for March 26, 2014 in collaboration with the American Leadership Forum.

Action may be taken on this item.

**6. NEW BUSINESS**

**6.1 PUBLIC HEARING TRAINING**

In preparation for the March Community Development Block Grant (CDBG)/ Home Investment Partnership (HOME) public hearings for capital projects, the Commission will be trained by staff on the hearing process.

No action will be taken on this item.

**7. COMMISSIONER OUTREACH EFFORTS, UPDATES, AND PLANNING**

Commissioners will report on their outreach efforts.

**8. COMMISSION/STAFF COMMENTS, QUESTIONS, COMMISSION REPORTS**

No action will be taken on any questions raised by the Commission at this time.

City of Mountain View offices will be closed on February 17, 2014 in observance of Presidents' Day.

HRC Regional Breakfast is postponed to April 8, 2014.

**9. ADJOURNMENT**

KC/5/MGR  
607-02-06-14A-E

## AGENDAS FOR THE HUMAN RELATIONS COMMISSION

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Commission Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to Youth Resources Manager Kimberly Castro at (650) 903-6301, or e-mail at: *kim.castro@mountainview.gov*.
- Interested persons may review the agenda and staff reports at the Mountain View Library (585 Franklin Street) beginning the Friday evening before each regular meeting and at the City Manager's and City Clerk's Offices, 500 Castro Street, Third Floor, beginning the Monday morning before each meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE—Reference: Americans with Disabilities Act, 1990**  
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the City Manager's Office at (650) 903-6301 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Commission may take action on any matter noticed herein in any manner deemed appropriate by the Commission. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE—**Any writings or documents provided to a majority of the Human Relations Commission regarding any item on this agenda will be made available for public inspection in the City Manager's Office, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

## ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Commission on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



CITY OF MOUNTAIN VIEW

HUMAN RELATIONS COMMISSION

## MINUTES

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**SPECIAL MEETING - WEDNESDAY, JANUARY 8, 2014  
BAYVIEW CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET  
6:30 P.M.**

**THIS SPECIAL MEETING WAS ALSO TELECONFERENCED PURSUANT TO GOVERNMENT CODE SECTION 54953(b) WITH COMMISSIONER KEVIN BOER PARTICIPATING IN THE MEETING FROM MARRIOTT SPRINGHILL SUITES WENATCHEE, 1730 NORTH WENATCHEE AVENUE, WENATCHEE, WASHINGTON, 98801. THE TELECONFERENCE LOCATION WAS ACCESSIBLE TO THE PUBLIC AND AN AGENDA FOR THE MEETING WAS POSTED AT THAT LOCATION PURSUANT TO GOVERNMENT CODE SECTION 54953(b)(3).**

**1. CALL TO ORDER**

The meeting was called to order at 6:35 p.m. with Chair Rosenberg presiding.

**2. ROLL CALL**

**Present:** Commissioners Kevin Boer, Greg Coladonato, Aila Malik (arrived at 6:45 p.m.), Lucas Ramirez, Nilda Santiago, Jamil Shaikh, and Chair Ken Rosenberg.

**Absent:** None.

**3. MINUTES APPROVAL**

**Motion**—M/S Ramirez/Shaiikh—Carried 6-0-1; Malik absent—Minutes for the Regular Meeting of December 5, 2013 were approved without modification.

**4. ORAL COMMUNICATIONS FROM THE PUBLIC**—None.

5. **UNFINISHED BUSINESS**

5.1 **CIVILITY ROUNDTABLE PROGRAM PLANNING**

NOTE: Item 5.1 was considered out of agenda order

The Commission held discussions on the program planning and the details of the next Civility Roundtable scheduled for March 26, 2014 in collaboration with the American Leadership Forum. No action was taken on this item.

5.2 **COMMISSION WORK PLAN, FISCAL YEAR 2013-14**

NOTE: Item 5.2 was considered out of agenda order

The Commission discussed their work plan and made suggestions for next fiscal year. No action was taken on this item.

6. **NEW BUSINESS**

6.1 **ELECTION OF COMMISSION CHAIR**

NOTE: Item 6.1 was considered out of agenda order

**Motion** – M/S Boer/Ramirez – Carried 5-0-1-1; Coladonato abstained, Malik absent – To nominate Commissioner Coladonato to be Chair of the Human Relations Commission for 2014.

Commissioner Coladonato chaired the rest of the meeting.

6.2 **ELECTION OF COMMISSION VICE CHAIR**

NOTE: Item 6.2 was considered out of agenda order

**Motion** – M/S Boer/Rosenberg – Carried 6-0-1; Malik absent – To nominate Commissioner Ramirez to be Vice Chair of the Human Relations Commission for 2014.

7. **COMMISSIONER OUTREACH EFFORTS, UPDATES, AND PLANNING**

The Commissioners reported on their outreach efforts.

8. **COMMISSION/STAFF COMMENTS, QUESTIONS, COMMISSION REPORTS**

Monday, January 20, 2014, City offices are closed in observance of Martin Luther King, Jr. Day.

The next Human Relations Commission meeting will be held on Thursday, February 6, 2014, and will include the Community Development Block Grant (CDBG)/HOME capital projects training. The hearing will be held in March 2014.

9. **ADJOURNMENT**

The meeting was adjourned at 7:23 p.m.

Respectfully submitted,

Kimberly Castro  
Youth Resources Manager

KC/5/MGR  
607-01-08-14mn



**MEMORANDUM**

Community Development Department

**DATE:** February 6, 2014

**TO:** Human Relations Commission

**FROM:** Regina Adams, Senior Planner  
Linda Lauzze, Administrative and Neighborhood Services Manager  
Randal Tsuda, Community Development Director

**SUBJECT: Overview of Fiscal Year 2014-15 CDBG and HOME Capital Project Funding Cycle**

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**BACKGROUND**

The purpose of this memo is to provide an overview of the hearing process and schedule for the Community Development Block Grant (CDBG)/Home Investment Partnership (HOME) funding cycle.

**CDBG/HOME Funding Cycle**

Annually, the City receives Federal CDBG and HOME funds from the U.S. Department of Housing and Urban Development (HUD) and allocates them to programs and activities that benefit low-income households. CDBG funds may be used for capital projects and public service programs, whereas HOME funds are restricted to affordable housing activities.

To allocate the CDBG and HOME funds to eligible activities, the City administers a two-year budget cycle for public service programs and an annual cycle for capital projects. For the Fiscal Year 2014-15 funding cycle, only capital project funding applications were accepted since it is the second year of the two-year funding cycle. For Fiscal Year 2014-15, the City is estimating that it will have about \$475,000 in CDBG and \$660,000 available to fund capital projects.

Public service agencies may apply for funding when the application period begins in October 2014 for Fiscal Year 2015-16. Public service agencies that received funding in Fiscal Year 2013-14 will receive a proportional share of the Fiscal Year 2014-15 public services budget.

## **Role of the Human Relations Commission**

The HRC makes funding recommendations to the City Council on use of the CDBG and HOME funds. For the capital project funding cycle, this is typically done over the course of one hearing. In years where public service and capital project proposals are considered, two hearings are held.

This year, the HRC will hold its recommendation hearing on March 6, 2014 to consider four applications. Information about the applications will be provided in the HRC's March 6 meeting packet. After the hearing, staff submits the HRC's funding recommendations to the City Council, who makes final funding decisions. Although not required, typically one to two Commissioners attend the Council hearings to answer questions that may arise about the HRC's deliberations. The Council hearing for this CDBG/HOME funding cycle will be scheduled later this month, but it is anticipated to be held in April 2014 and the HRC will be notified of the exact date. The public hearing schedule for the funding cycle is noted below.

## **2014-15 CDBG/HOME PUBLIC HEARING SCHEDULE**

### **Application Period: November 8, 2013 through December 19, 2013**

Over 150 agencies, housing developers, and interested parties were notified. The City also placed ads in local newspapers and posted notices on the City's website and distributed bilingual flyers at the Library, Community Center, and Senior Center.

### **March 6, 2014 – Agency Presentations and Human Relations Commission (HRC) Recommendations**

At this hearing, agencies will provide an overview of their CDBG and HOME funding requests to the HRC, who will make funding recommendations to the City Council.

### **April 2014 – City Council Public Hearing**

The City Council holds this public hearing to consider the funding requests and HRC recommendations and make final funding decisions.